



**CoDA, Inc. Board of Trustees
January 6, 2024
Public Board Meeting**

Day/Time: Saturday, 09:00 AM Pacific Time

Welcome and Happy New Year

Attendees: Tina, Chris, Laurie, Debby, Byrle, Katherine, Barbara, Nick B, Rosa, Debra
Round Robin Order: Tina, Byrle, Katherine, Barbara, Steve, Jay

Serenity Prayer- God, grant me the serenity to accept the things I cannot change, courage to change the things I can, and Wisdom to know the difference.

Step 1: We admitted we were powerless over others, that our lives had become unmanageable

Tradition 1: Our common welfare should come first; personal recovery depends upon CoDA unity

Promise 1: I know a new sense of belonging. The feeling of emptiness and loneliness will disappear.

Service Concept 1: The members of the Fellowship of Co-Dependents Anonymous, in carrying out the will of a loving Higher Power, advance their individual recoveries, work to insure the continuance of their groups and their program, and carry the message to codependents who still suffer. They may also collectively authorize and establish service boards or committees and empower trusted servants to perform service work.

CONSENT AGENDA

1. MOTION: Remove all donation categories, except for 7th trad and H&I from the donation tab on CoDa.org
Motion: Tina, 2nd: Steve Yes: 6 No: 0 Abstain: 0 Unanimous

2. MOTION: To add Zelle as donation option on Coda.org
Motion: Tina, 2nd: Katherine Yes: 6 No: 0 Abstain: 0 Unanimous
3. MOTION: To increase funding for hospitality suit sponsor to \$2000 per CSC.
Motion: Katherine, 2nd: Tina Yes: 5 No: 1 Abstain: 0
4. MOTION: To reimburse each committee chair or designee one night hotel and one day of meals to attend the first day of International Coda Convention to encourage fellowship involvement in world service.
Motion: Katherine, 2nd: Steve Yes: 6 No: 0 Abstain: 0 Unanimous

TREASURER REPORT

Account Balances (Rounded to nearest 100)		Income (Included in total balance)	
January		December	
Chase Checking	\$264,200	Royalties	\$14,530.95
Chase Sav (CEC)	\$300	7 th Tradition	43,449.93
Chase CD	\$100,000	Year to Date	
Chase CD (CEC)	\$7,000	Interest Earned	\$651.53
Total Balance	\$371,500	(unpaid)	

Motion to accept consent agenda and treasurers report

Motion: Katherine, 2nd Jay Yes, 5 No 0 Abst 0

Treasurer Update

- Financial Reports – available on 1st and 15th
- Updated Donation page to include Zelle donations (have received \$480 in the past week)
- Electronic Acknowledgement of Contribution Letter

Legal-

Our renewal for Mexico's trademark which was registered in May 27, 2014 is due for renewal February 21st. The cost is \$1568.68 including \$1133.68 including foreign attorney and government fees

Motion to approve the renewal of the Mexico trademark-

Motion: Katherine, 2nd Tina Yes 5 No 0 Abst 0

Discuss interpretation.... obtaining private interpreters to save money- Florence/Tina

Shared that we are looking to use independent contractors instead of current contract. Cost us a lot due to double billing, minimums, and we are not getting good customer service. Independent proposals are 1.5 hrs minimum and we will be able to use interpreters that have been working for us for a while.

Status of volunteer interpreters?

Workgroup reports:

1. Finance

- QuickBooks Revision Progress: meeting with CPA on 1/8/24 to finalize the new Chart of Accounts
- Expensify Implementation – begun the first stages

Expensify implementation moving forward. Had to totally redo our chart of accounts to support the expensify implementation. Changed our chart of accounts due to simplification and recommendations by our new bookkeeper due to her experience with non-profits

2. Web Workgroup- Florence

- Meeting Search (places autocomplete) (used to cost us in the \$100 - **Jase will research past bills**)
- General Website Search (Elastic Press) - <https://gmelius.io/conversations/shared/4409d7a36cd643ecbb09d65e4050ad4e>
- The objective for the search is:
 - *Instant suggestions
 - *Categorize search results into groups i.e.. Meetings, stories, Posts, pages, audio/video, literature
- Elastic Press Users: <https://www.texasmonthly.com>; and <https://www.pehub.com/>
- Has a multilingual feature
- Pricing starts at \$79/month. <https://www.elasticpress.io/plans-pricing>

Read above and mention app project delayed due to board member workload

3. Policy and Procedure- Florence/Katherine

Most has been completed but still have work to do, and want to add some of our new projects into it.

Noted we are behind in our minutes, November will be approved today, and December in 2 weeks

4. Announcement & Meetings-Katherine

Meeting almost done, correcting update issue

Introduce Chris H & Laurie C as new applicants for the Board.

Please tell us a little about your CoDA service history, and why you want to join the Board?

Question & Answers period

- Question 1- vetting interpretation, levels of skills, and knowledge. A- 2 of the interpreters want to join us. May want to explore other companies to in case we need.
- Question 2- Debra- Lori- current service are? VEL, & IMC. Meeting searches- not very smart currently...want to make it smarter. Update challenges. Need banner for sponsorship workshop.
- Question 3- Finance FSM description. asking about reports, and QuickBooks access. QuickBooks give more details.
- Next Public Board Meeting February 3, 2024 @ 9am PST
- Thank you for coming. We will now adjourn for Executive session
- Rosa shared the first ever CoDA meeting occurred with great success. We asked her to submit an announcement that can be shared with the entire fellowship. She said yes.