



**CoDA Service Conference (CSC)  
2024 Motion Form**

**Check one:**

- Motion submitted by: Board - CoDA Inc.
- Motion submitted by: Board - CoDA Resource Publishing (CoRe)
- Motion submitted by: (Committee)  
Committee Name: \_\_\_\_\_

**Motion submitted by: Voting Entity (VE) NorCalCoDA**

**Submitted Date: May 8, 2024**

**IMPORTANT DEADLINES:**

- Motions are due 75 days prior to CSC which for this year is Wednesday, 2024 May 8.
- Bylaw changes/amendments are due 75 days before CSC which for this year is Wednesday, 2024 May 8. These changes/amendments cannot be brought to the floor if this deadline not met. In accordance with our Fellowship Service Manual (FSM) and CoDA Bylaws, Bylaw amendments are to be submitted to the Board Secretary: [secretary@codas.org](mailto:secretary@codas.org).
- Revisions are due 60 days prior to CSC which for this year is Thursday, 2024 May 23.

**Motion Number: 1. (  ) 2. (  ) 3. (  ) 4. (  ) 5. (  ) (Check One)**

Revision #: \_\_\_\_\_ Revision Date: \_\_\_\_\_

Note: Please refrain from using CoDA acronyms such as VE, CEC, IMC, etc. when completing this form unless you make a reference such as: CoDA Events Committee (CEC) then use CEC.

**Motion Name:**

**Form a “Special Fellowship Meeting” Task Force**

## **Motion** –

**Approve the formation of a task force to develop a process for the “CoDA Fellowship as a Whole” to call for a Special Meeting between CoDA Service Conferences as referenced in the CoDA ByLaws, Article V, Section 5.**

**The Task Force would have one year to create the process for presentation at the 2025 CoDA Service Conference.**

**Prospective members of the task force could potentially include a member from the CoDA Board of Trustees, Issues Mediation Committee (IMC), Events, and the Delegate Relations Committee (DRC) along with any current or former Delegate from a recognized Voting Entity.**

## **INTENT:**

To empower the Fellowship to call a special meeting between the annual CoDA Service Conferences to obtain group conscience for CoDA as a Whole.

To unite us - not divide us

## **BACKGROUND:**

Currently, as mentioned in the CoDA ByLaws, there is the potential ability for the Fellowship to call a special meeting of the Fellowship between CoDA Service Conferences. However, there is no actual process in place.

This Task Force would seek to develop a process to determine a clear course of action and answer these questions:

- What to do if a CoDA member has an issue that cannot be resolved with IMC or the Board and it affects CoDA as a whole?
- How to bring that issue to the attention of the Fellowship?
- How would a Voting Entity be involved?
- How would the Delegate Relations Committee (DRC) be involved?
- How to initiate a petition?
  - from VE to Fellowship?
  - from DRC to Fellowship?
  - from VE to DRC to Fellowship?
- How to get that petition out asking for signatures from all delegates who attended last year's CSC?

- How to then have the results of that petition containing signatures from two-thirds of the delegates from last years' CSC brought to the attention of the CoDA Board and IMC Committee and Delegate Relations Committee?
- How to have the petition included in the motions to be ratified at the next year's CSC?
- Other suggestions?

**From Mary & Ken:**

**Wanted to check in if you had emailed the board as well as the delegates so that there can be input from everyone and the board can begin to address that issue as well. And maybe letting the board and the delegates know that you're looking at a process for the individual member to then go to their group rep to the community to the state or country to the delegate to the conference. I'm guessing that the more they know you're looking at a process that allows for the CoDA member to be heard in a healthy way that doesn't allow for reactionary behavior. We had so many people doing things from a reactionary place when we were involved and it was sabotaging to CoDA because it just elicited more reaction instead of solution. Anything that would help to slow down the process would allow for the individual member to move into solution and not be in reaction. Just a thought. Sending love and hugs**

### **Task Forces and Ad hoc Committees:**

#### **Definition of a Task Force:**

Temporary group of people formed to carry out a specific mission or project, or to solve a problem that requires a multi-disciplinary approach.

#### **Definition of an Ad hoc committee:**

Committee formed for a specific task or objective, and dissolved after the completion of the task or achievement of the objective.

When a new **Task Force** or Ad hoc committee is established by the CoDA Board between CSC meetings the following steps must be followed:

- A clear mission must be developed
- A clear set of criteria for membership must be developed
- The mission and criteria must be made available to the CoDA Fellowship via posting on the website and sending out via the Email List to solicit volunteers
- Any suggestions made by the **Task Force** or Ad hoc committee must be presented at and approved by the next CSC prior to any actions being taken.
- Any current **Task Force** or Ad hoc committee not using guidelines will be disbanded and recreated following the above procedures.

### **OTHER PERTINENT INFORMATION:**

**Tradition One Prayer -**

**“Higher Power, deepen my awareness to include the welfare of the whole, setting aside my discomfort and personal agenda. Help me speak my truth and allow others the same privilege, trusting that the spirit of unity supports my own recovery.”**

**Remarks:**

This motion offers an opportunity to create healthy strategies to address any possible concerns of situations happening in committees or boards at the world service level.

The CoDA inverted pyramid of CoDA clearly shows the Voting Entities (VE) are the voice of the smaller home groups and communities at the top, with their purpose to bring that group conscience to the world service level.

This Task Force would provide clarity defining action steps a Voting Entity (VE) may take in addressing concerns between annual CoDA Service Conferences (CSC). The Task Force would also greatly appreciate and welcome input and participation from the Delegate Relations Committee (DRC) in exploring these strategies to successfully complete the goals of this task force.

(We ask that you use the most current FSM on coda.org and be very specific where this change should be made to include references to a certain sentence, paragraph, etc. You may copy and paste from the current FSM to ensure accuracy and indicate as “current wording:”, then list the change or update by indicating “new wording:”.)

**This motion requires changes to the following: (check all that apply)**

- \_\_\_ CoDA Bylaws: Page/Section # \_\_\_\_\_
- \_\_\_ FSM Part 1 – Structure and General Information: Section # \_\_\_\_\_
- \_\_\_ FSM Part 2 – Meeting Handbook: Section # \_\_\_\_\_
- \_\_\_ FSM Part 3 – Guidelines for Other Service Levels: Section # \_\_\_\_\_
- \_\_\_ FSM Part 4 – Service Conference Procedures: Section # \_\_\_\_\_
- \_\_\_ FSM Part 5 – World Level Service Details: Section # \_\_\_\_\_
- \_\_\_ Change of Responsibility: \_\_\_\_\_
- \_\_\_ Other: \_\_\_\_\_

**Specific details:**

- Motions are to be sent to: [submitesc@coda.org](mailto:submitesc@coda.org)
- Bylaw changes/amendments are to be sent to: [secretary@coda.org](mailto:secretary@coda.org)
- If you want assistance writing your motion, please send email to [Board@CoDA.org](mailto:Board@CoDA.org)

(Data Entry Use Only)

Motion result: \_\_\_\_\_