

**CoDA Service Conference 2022** **Motion Form**

**Check one:    \_\_ Motion** (Board - CoDA Inc.)

 \_\_ **Motion** (Board - CoRe – CoDA Resource Publishing)

**\_x\_ Motion**(Committee) Translation Management

 **Committee Name** – Translation Management

   **\_\_ Motion** (VE - Voting Entity**)**

 **Voting Entity Name- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submitted Date: \_\_\_\_6/8/2022\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Due 75 day prior to CoDA Service Conference (CSC)

**Motion Number: 1. ( x ) 2. ( ) 3. ( ) 4.( ) 5. ( ) (Check One)**

**Revision #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Revision Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Due 60 day prior to CoDA Service Conference (CSC)

**Motion Name: Create Universal & Generic FSM**

**Motion:** To create an ad hoc committee or workgroup to revise the FSM to reflect our international focus by using plain language (Plain language.gov) and

To remove USA specific references placing the USA references in a separately created appendix for the USA.

**Intent, background, other pertinent information:**

To create an international service manual.

The use of “Plain Language” is necessary for accuracy and ease of translation.

To recognize the needs of other countries to have a service manual that reflects the needs of their own fellowship.

**Remarks:**

**The original FSM was created to serve the needs of CoDA National (USA) and needs to be updated to reflect the change from CoDA National to CoDA world a global and international organization.**

Members of the international community may bring to CSC requests for their own appendices.

**This motion requires changes to: (please check any that apply)**

**\_\_\_\_\_ Bylaws \_\_\_\_ FSM P1 \_\_\_\_ FSM P2**

**\_\_\_\_ FSM P3 \_\_\_\_ FSM P4 \_\_\_\_ FSM P5**

**\_\_\_\_ Change of Responsibility**

**\_\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Data Entry Use Only)**

**Motion result: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please email to**submitcsc@coda.org**

(If you want assistance writing your motion, please send email to Board@CoDA.org)