Pending CoDA Conference Approval 2022

CoDAteen Step study guide



**CODATEEN STEP STUDY GUIDE**

The following is a suggested step review, ideas, and questions for CoDAteen members. It is the beginning of our learning to trust CoDAteen as a whole and encourage us to share on these issues individually, in CoDAteen meetings and with trusted adult sponsors/hosts.

# STEP ONE

*We admitted we were powerless over others – that our lives had become unmanageable.*

In Step One, we identify our past experiences, feelings, and behaviors. What do I want? What do I think? What do I feel?

**Some things we may have learned in our experiences may include**:

* Do not talk about your problems or how you feel.
* Feelings should not be expressed.
* Be strong and "suck up" your problems.
* Work hard, be good, seek perfection.
* Do as I say not as I do

In Step One we learn we are powerless over others; we are asked to admit we cannot control everything and everyone in our life and we need help.

**Step One Questions:**

Do I deny my own thoughts, feelings, and needs?

Have I learned to never talk about upsetting experiences or my true feelings?

Have I learned not to share “the family secrets” to others?

Do I feel a lot of shame or guilt about my behavior or others?

Do I try to control others’ actions and behaviors?

Do I feel responsible for others around me?

Do I cover up or make excuses for other’s behavior?

Do I let others control me or do things that I do not want to do?

Do I think that others are better than me?

Do I think that I am better than others?

Do I avoid others to feel safe?

Have I admitted that I am powerless?

In what ways am I powerless?

***Step One Prayer*** *In this moment, I do not have to control anyone, including me. And if I feel uncomfortable with what another person is doing or not doing, I can remind myself that I am powerless over this person and I am powerless over my compulsion to act in inappropriate ways.*

# STEP TWO

*Came to Believe that a power greater than ourselves could restore us to sanity.*

In the beginning, we came to believe by attending meetings and listening. We heard others talk about a relationship with a Higher Power. With the support and help of others, we learned that our old behaviors were not helping us anymore. We learned that a power greater than ourselves can help us.

Although, some of us may have had images of a less loving Higher Power, in recovery we can discover a kind and loving Higher Power that loves us exactly as we are.

**Step Two Questions:**

Do I have an image of a God or a Higher Power?

Am I ready and willing to believe that a Higher Power can help me?

Am I ready and willing to trust in a Higher Power?

***Step Two Prayer*** *In this moment, I can believe that I am never alone; I can experience the sense of freedom that having a Higher Power offers me and I can grow in my faith.*

# STEP THREE

*Made a decision to turn our will and our lives over to the care of God, as we understood God.*

We are now deciding to trust in a Higher Power and let go. We reach for a new strength to help us define who we are and our purpose in the universe. Our self -will and our old willful behaviors may want to come back but we know we can always return to this Step and turn our will back over to our Higher Power and trust that a Higher Power will take care of ourselves and others.

**Step Three Questions and Suggested Activities:**

Am I willing to turn my life and will over to the care of a Higher Power of my own understanding?

Am I willing to trust in a loving Higher Power?

You can write about or draw a picture of a Higher Power of your own understanding.

The following are some tools available to us in working Step Three. These tools have been freely offered by members of CoDA in the spirit of light, love, and the hope of recovery.

Let go so that our Higher Power can work in our lives.

* Be still, accept our feelings, and not have to do something to make the feelings go away.
* Ask our Higher Power for help, recognize that we do not have to do it alone.
* Make a phone call to our sponsor or to other CoDAteen members in recovery.
* Go back to Step One (admit we are powerless), Step Two (believe a loving Higher Power can help), and Step Three (accept that our Higher Power has a plan for us greater than any we could imagine and let go).
* Use the Serenity Prayer or other favorite prayer or meditation to reconnect to our Higher Power or write our own.
* Repeat the affirmation “I am capable of changing.”
* Ask the question, “am I ready to let go and let God?”
* Acknowledge that we can turn things over to the care of our Higher Power, again and again.

*(Excerpt from CoDA 12 Step and Tradition Workbook)*

***Step Three Prayer and Affirmation*** *In this moment, I can choose my own Higher Power. I can set aside all the old beliefs about who I am not and be who I am. I can remind myself that a faith in a Higher Power becomes a faith in me, and that my recovery lies in being true to myself and to my Higher Power.*

# STEP FOUR

*Made a searching and fearless moral inventory of ourselves.*

A searching and fearless inventory helps us spot old behaviors and attitudes. We all have a good side, and we all have faults. What do we like about ourselves? What would we like to change? This process is one of the most loving actions we can do for ourselves. It is not a time to overly criticize or hurt ourselves. It is a time to talk about the truth of what is happening in our lives.

We learn about ourselves by making a list of our behaviors or habits that no longer help us being sure to include the things that we like about ourselves. We list our strengths and our weaknesses. Step Four is an exciting journey of self-discovery.

As we go through this process strong or uncomfortable feelings may come up. We are not alone. We can share about our feelings in CoDAteen meetings, with our sponsor, trusted CoDAteen members and our Higher Power. We may also use daily positive affirmations.

**Step Four Questions and Suggested Activities:**

Using the suggested questions below, you may list examples and write down feelings that come up for you next to each example.

How can I use Steps One, Two and Three to help me work Step 4?

Why do I deserve the best of everything life has to offer?

What are my best qualities?

What are my talents and what accomplishments am I most proud of?

What are things that I would like to change about myself?

How did I learn that I was not good enough or that I was better than others?

What negative messages do I think about myself? Where did I learn them?

Do I feel good about myself most of the time? Yes/No/Unsure

When do I not feel good about myself?

Do I care about my appearance? If not, why not?

Do I take proper care of my health by eating right foods and getting enough exercise and rest?

Do I take responsibility for my own behaviors?

How have I felt responsible for others around me? *(There is a big difference between taking responsibility for our own lives and feeling responsible for someone else’s moods and behavior.)*

Do I allow others to control me by going along so they will like me?

Do try to control others by trying to change their mind or making them do something that they do not want to do?

Do I do things for others that I do not want to do?

Do I avoid others to feel safe?

What experiences led me to feel shame or guilt about my behavior or others?

***Step Four Prayer or Affirmation***

*In this moment, I am willing to see myself as I truly am: a growing, unfolding, spiritual being. I separate who I am from what I have done, knowing that the real me is emerging—loving, joyful, and whole.*

# STEP FIVE

*Admitted to God, to ourselves, and to another human being the exact nature of our wrongs.*

In Step Four, we became more aware of ourselves and our journey of self-discovery. In Step Five, as we share with our Higher Power, ourselves, and another person what we have learned in Step Four, we learn where we want to change and come to accept ourselves in a loving and compassionate way. Having the courage to share with others in the presence of our Higher Power is a powerful way to recover and change.

**Step Five Questions and Suggested Activities:**

Is it hard for me to work Step Five and why?

How do I trust another person with the information contained in my 5th step?

How can I let go of my fears of being judged or shamed when sharing my fifth step?

How can I be honest about my actions, feelings, and behaviors?

How can I accept the consequences of my actions?

**Following are some gifts of completing a Fifth Step:**

Spirits are lifted when we share our truths.

We experience freedom when we let go of our long held secrets.

We realize we are not alone, and we feel comfort.

We accept the past and present and build trust.

*(Paraphrased from CoDA Twelve Steps and Traditions Workbook- Step Five)*

***Step Five Prayer***

*In this moment, I will praise myself for doing what was most difficult for me. I will rest in the accepting presence of my Higher Power. I have been courageous in opening myself up and my heart to a fellow human being.*

# STEP SIX

*Were entirely ready to have God remove all these defects of character.*

We have been courageous up to this point. We become aware that our patterns of behavior were survival tools and had emerged to protect us. We are learning that these behaviors are no longer of use to us and can be harmful in our life. We now identify them, make a list, and become ready to let them go to change the things that we can.

This step can involve journaling and writing a personal prayer and positive affirmations to use with Step Seven.

**Step Six Questions:**

How does my trust in my Higher Power help me become ready?

What does “defects of character” mean to me?

Is it difficult for me to think about letting go of my old behaviors?

Why is Step Six a crucial bridge between Step Five and Step Seven?

***Step Six Prayer or Affirmation*** *In this moment, I am ready to give my “defects of character” over to my Higher Power. Each new Step I take in my recovery, no matter how small it may appear, helps me be the best person that I can be.*

# STEP SEVEN

*Humbly asked God to remove our shortcomings.*

We are strengthened to allow change and we trust in our Higher Power to work this miraculous process within us. We open our hearts even more deeply to a relationship with our Higher Power.

We remember that it is a journey of self-discovery and learning to love ourselves. It is not to be used to beat ourselves up. We continue to work Steps One, Two and Three by turning our self-will over to our Higher Power. We release our shame and fear and know that we are loved and accepted.

**The following are some examples of shortcomings we may ask our Higher Power to remove:**

* procrastination
* needing to do something about what we are feeling
* belief that we are in control
* fear of letting go and trusting
* fear of what others may think or feel about us
* fear of others’ anger
* dishonesty
* not speaking our truth
* not taking care of our own needs
* not being nice to ourselves or others
* hurting ourselves verbally or physically
* not protecting our boundaries
* our need to be right
* our need to do it ourselves, without any help
* our inability to ask for help
* our desire for others to do it our way
* perfectionism
* addictions
* guilt
* resentments
* isolation
* shame
* belief that we must act on our feelings rather than sitting with them (“Feelings are not facts, they just are. They are not good or bad”)
* not staying in the present

**Step Seven Questions and Activities:**

How can I be more accepting of myself and others?

How can I let go of my self-will as I work Step Seven?

Does the affirmation “Higher Power knows everything about me and loves me as I am” help me in this Step?

Use the prayers and positive affirmations written in your Step Six work or write new ones. Positive affirmations are nurturing statements we make to ourselves. As we grow, we learn to take the negative messages we have been telling ourselves and turn them into positive self-affirming growing statements.

 *Making Choices in Recovery* has lists of positive affirmations and prayers that are useful for working Steps 6 and 7.

***Step Seven Prayer and Affirmation****In this moment, I ask my Higher Power to remove all my shortcomings, relieving me of worry, fear or shame. In this moment, I trust the emptiness I may feel in my heart is being filled with my Higher Power’s unconditional love for me and those in my life.*

# STEP EIGHT

*Made a list of persons we had harmed and became willing to make amends to them all.*

We make a list the people affected by our behaviors and actions, not forgetting to put our own name at the top of the list. Often it is easy to see how we have harmed others but not how we harm ourselves. As we write our list of those we have harmed, we remember our Higher Power is with us and know that our Higher Power already knows everything we have done.

**The following may be ways we have harmed others or ourselves:**

* holding resentments
* fearing to get close to other people
* manipulating others by trying to change their mind or telling them what to do
* needing to be right
* cheating, lying, and stealing
* obsessing or worrying
* blaming others
* emotionally abusing ourselves or others (i.e. putting ourselves or others down, yelling, or calling names, making fun of others, threatening to hurt others)
* physically abusing ourselves or others (i.e. cutting, hitting, slapping, punching)
* neglecting our responsibilities (i.e., not doing homework, being late or skipping school, not keeping up with your personal hygiene or appearance)
* using mind altering drugs or alcohol

**Step Eight Questions:**

How do I manage fear as I work this step?

What does “become willing to make amends” mean to me?

How do I become willing?

How did my dishonesty harm others or myself?

Whom have I harmed because of my resentments and my need to control?

Whom have I harmed by feeling less than or better than others?

How can I forgive myself?

***Step Eight Prayer and Affirmation*** *In this moment, I see the impossible become not only possible, but real.
As I forgive myself, I am able to forgive others, opening the way for a true and lasting change in my behavior. Thank you, Higher Power.*

# STEP NINE

*Made direct amends to such people wherever possible, except when to do so would injure them or others.*

As we prepare to make our amends, one way of caring for ourselves is to plan how we wish to deliver them. We can then share our list or plan with our sponsor or another trustworthy person. We can find a meaningful way to make direct amends that are safe and will not risk our well-being. *(Excerpt from CoDA Twelve Steps and Traditions Workbook, Step 9)*

Step Nine states that we make amends “wherever possible.” However, this may not always be possible or safe to do. As a substitute, we may write these amends in a journal and/or share them with a sponsor or other trusted person. We can choose to make “living amends” by practicing healthy and loving behaviors for ourselves and others in our daily life.

 **Some ways we can make living amends to ourselves, or others**:

* saying “no” to take care of ourselves
* expressing a differing opinion and letting go of our fears of what others may think
* listening to others and letting go of our belief that everyone needs to be the same and feel the same.
* allowing others to live their lives in their own way
* living our lives differently because we are in recovery

**Step Nine Questions:**

What are amends?

What do I believe is the purpose of making amends?

How do I make amends to myself?

Is complete forgiveness necessary?

How do I take care of myself when making amends?

What else can I do if I cannot make direct amends?

***Step Nine Prayer and Affirmation*** *In this moment, I trust my Higher Power to guide me in making sincere
and honest amends. In this moment, I experience my gratitude for
CoDAteen and Co-Dependents Anonymous and the Twelve Steps of recovery. As I grow in my relationships with my Higher Power, myself, and others, I know that I am precious and free.*

# STEP TEN

*Continued to take personal inventory and when we were wrong promptly admitted it.*

Using Step 10 helps us understand what our part is and what we are responsible for on a daily basis. It is not used to get approval, be right or solve our uncomfortable feelings.

We review our day and connect with our Higher Power. We make a list or keep a journal of feelings, resentments, anger, fears, always remembering to love and be kind to ourselves. “Progress, not perfection.” Some members find making a gratitude list helpful. We continue to practice our daily positive affirmations.

**Step Ten Questions:**

How did I honor my feelings today?

Am I practicing gratitude?

Am I taking care of myself today?

Am I eating healthy?

Am I exercising, and getting enough rest?

Am I completing my schoolwork, home chores and other tasks in a timely way?

Am I taking time to have fun?

Am I being kind to myself and others?

Did I communicate in a healthy way today?

What prevents me from admitting my wrongs?

Do I have any resentments?

How does this step assist me in letting go and living in the present?

***Step Ten Prayer and Affirmation*** *In this moment, I live my life in a new way. As I continue to open my heart and mind, little by little, one day at a time, I reveal my true self,
mend my relationships, and touch my Higher Power.*

# STEP ELEVEN

*Sought through prayer and meditation to improve our conscious contact with God as we understood God, praying only for knowledge of God’s will for us and the power to carry that out.*

We open ourselves to the nourishing light and love that spending time with our Higher Power provides. When we are ready our everyday lives can reflect our peace and serenity through practicing prayer and meditation. Members often find that prayer is a way of talking to our Higher Power and meditation is a way of listening to our Higher Power.

The Serenity Prayer is a gentle and loving reminder that helps us “In this moment” or “One day at a time.” Knowing what we can and cannot change is the key to sanity which goes with healthy boundaries.

**Step Eleven Questions:**

Do I use Step 11 when I have a problem?

How do I know when I am in my self-will?

What is prayer? How do I go about learning to pray?

What is meditation? What are ways that I can practice meditation?

How do I know what is my will and what is my Higher Power’s will?

How is my experience different because of working Step Eleven?

***Step Eleven Prayer and Affirmation*** *In this moment, I quiet my thoughts and open my mind and heart to Higher Power’s guidance for me. In this moment, I feel the gentle peace that comes from my loving Higher Power.*

# STEP TWELVE

*Having had a spiritual awakening as the result of these steps, we tried to carry this message to others and practice these principles in all our affairs.*

A spiritual awakening is finding our own path to our Higher Power. When we demonstrate our spiritual awakening through actions, it is the best way to carry the message. We have been given four elements to use for guidance and support on our spiritual path- Higher Power, Twelve Steps, Twelve Traditions, and the CoDAteen Fellowship.

**Step Twelve Questions:**

1. Have I had a spiritual awakening because of working these Steps?
2. How do I know if I have had a spiritual awakening?
3. What is my experience in carrying the message?
4. What tools do I have today because of the Steps?
5. How does my spiritual awakening affect my life?
6. What might separate me from my spiritual awakening or my Higher Power?

***Step Twelve Prayer and Affirmation*** *In this moment, I thank God for my spiritual awakening. In this moment,
I choose to live a new way in all areas of my life. I know that through my actions I will touch all I meet with Higher Power’s love and understanding. I am at peace*.