

Information Sheet

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I. Location and Hotel information

Location Information:

Both CSC and ICC will be taking place at the Delta Marriot Ottawa City Center, 101 Lyon Street North Ottawa, ON K1R 5T9 Canada

Located in Downtown Ottawa, Delta Hotels Ottawa City Center offers guests modern accommodation with a new club lounge, dining on site, large indoor pool, and a prime downtown location near Parliament Hill and Sparks Street.

Room Reservations:

A dedicated website is available for you to book hotel rooms online at a Conference/Convention rate of \$209.00 CAD/night (+ government tax and fees): <https://www.marriott.com/events/start.mi?id=1692737958111&key=GRP>

- Please note the last day to make reservations is **June 25, 2024** for the group rate of \$209 CAD/night.
- When possible, carpooling is encouraged as the hotel charges a fee to park.
- See the above hotel's registration link for additional information.

Travel Information:

- The Ottawa (YOW) Airport is 8.1 miles from the Delta Hotels Ottawa City Center.
- Most people need a visa or an Electronic Travel Authorization (ETA) to travel to Canada- not both. Some people may only need their valid passport. On this website, you can answer a few questions to see what's right for you: <https://ircc.canada.ca/english/visit/visas.asp>
- Another resource for travel information: <https://travel.state.gov/content/travel/en/international-travel.html>

II. Registration and other information for ICC (speakers and workshops)

The International CoDA Convention (ICC) is a time and place for codependents to meet to celebrate and further their recovery. Newcomers and old timers attend workshops and enjoy hearing speakers share their experience, strength and hope of CoDA Recovery. The 2024 Convention theme is "Strong, Precious and Free"! Please join us for a fantastic weekend!

Registration link for ICC: [ICC REGISTRATION LINK](#)

This year's dates and schedule:

Friday, July 26, 2024 - Sunday, July 28, 2023 (until Noon EST)

Who can attend?

Everyone can attend the ICC. Those in attendance come to further develop and focus on recovery and join in fellowship.

How to attend?

The 2024 International CoDA Convention in Ottawa will be *in-person only*. There will be no live virtual streaming/attendance available this year, but the Workshops and Speakers will be recorded and posted online at a later date.

Attendance Costs:

This year, there are two options for registration.

Option 1: VIP Attendance/All-inclusive

This includes attendance to the Speaker and Workshop Sessions PLUS

Saturday dinner and Sunday breakfast (see meals and menus).

- Early Bird before 5/1/24: \$125.00 (\$USD)
- After 5/1/24: \$150.00 (\$USD)

Option 2: Speakers and Workshops Only

This ONLY includes the workshops and speakers and does not include either one of the meals.

- Early Bird before 5/1/24: \$50.00 (\$USD)
- After 5/1/24: \$75.00 (\$USD)

Refund Policy:

- 7 days before event- full refund- less \$10 processing fee
- 6 days before event- 50% refund
- 5 days or less prior to event- no refund

*Please note that the refund policy **will be strictly enforced this year**. In case of cancellation after the deadlines listed above, any money that is not refunded will be used as a Seventh Tradition donation. All cancellation requests must be emailed to events@codas.org. Indicate "ICC REFUND REQUEST" in the email subject line. Please allow 6 weeks for refund to be processed.*

III. Registration & other information for CSC (the business meeting)

Registration link for CSC: [CSC REGISTRATION LINK](#)

CSC: What is it?

CoDA Service Conference (CSC) is CoDA World's annual business meeting. CSC is held each year in order to transact CoDA World business through the group conscience process. The location varies from year to year to support and help grow CoDA communities around the world. Attendees can attend this event in person or virtually via the internet.

This year's dates and schedule:

Sunday, July 21, 2024: Mandatory Delegate Orientation 3:00pm - 6:00pm ET

Monday July 22 - Thursday, July 25, 2024: Business Meeting 8:00am 5:00pm ET

Who can attend?

Everyone can attend the CSC. Registration is required for all. Trusted Servants attend in one of the following roles:

- **CSC Delegate** - Delegates are elected by a Voting Entity or Intergroup. A Delegate is a voting member at the CSC and thus votes on all CSC business.
- **CSC Alternate Delegate** - Alternate Delegates are elected by a Voting Entity or Intergroup. An Alternate Delegate votes on all CSC business when the Voting Entity Delegate is not available for the vote.
- **CSC Other Attending CoDA Members** - Board Members and CoRe Board Members are elected and required to attend CSC. Committee Chairs and Committee Members may attend the CoDA Service Conference (the business meeting) to give their committee report and present any motions.

*** Attendees (Delegates, Alternate Delegates or Other Attending CoDA Members) may attend in person or virtually. Registration is required. If attending virtually via the internet, instructions on how to join the meeting will be sent prior to the start of the meeting.

- **CSC Observer** - Any person may observe the CoDA Service Conference (the business meeting). Observation may be in person or virtually.

*** Registration is required and if attending virtually via the internet will receive instructions on how to join the meeting prior to the beginning of the conference.

*** Everyone is encouraged to review the online Delegate Package for additional information.

Costs: There is no charge to attend the CSC.

IV. Meal and menu information (for ICC)

For the ICC (the workshops and speakers conference), meals are included in the registration costs. Below you'll find the information for included meals AND the menu for each. **IMPORTANT:** Meals tickets will not be sold outside of registration (no tickets will be sold at the event).

Saturday Night Dinner - join fellow attendees for delicious food and mealtime fellowship before the Keynote Speaker.

Menu: Taste of Italy Buffet

Traditional minestrone soup; Freshly baked focaccia; Panzanella salad w/ tomatoes, cucumbers, olives, onion, basil & mozzarella, red wine vinaigrette; Classic romaine Caesar salad, garlic croutons, smoked bacon bits & parmesan. Oregano rubbed chicken w/ artichokes, portabella mushrooms, kalamata olives, smoked tomato sauce. Catch of day w/ herb fennel beurre Blanc; Cheese tortellini w/ sun-dried tomatoes, spinach, zucchini, basil rose sauce; Olive oil tossed fresh market vegetables w/ torn basil. Tiramisu squares & sweet ricotta cannoli.

Sunday Morning Breakfast - as you process all the wonderful information received, gather for breakfast in continued recovery and fellowship before our final speaker and closing ceremony.

Menu: Classic Breakfast Buffet

Scrambled eggs; Smoked bacon; Country pork sausages; Breakfast potatoes; Freshly baked mini breakfast pastries & bagels; Butter, fruit preserves & cream cheese; Assorted dry cereals & granola; Selection of dried fruit & nuts; Individual yogurts; Seasonal sliced fruit.

V. What to do if you need an interpreter?

The annual business conference (CSC) will be presented in English. If you are interested in attending and need interpretation support, please let us know **60 days** before the event, if possible. When prompted at registration, indicate what language is needed in the drop-down window.

If you, as a Trusted Servant, would like to volunteer to provide interpretation for the weekend workshops, please let us know 60 days before the event, if possible.

If you have questions or need additional information, reach out to the Interpretation Coordinator via interpretation@coda.org. Translation

resources: <https://translate.google.com/> or <https://www.deepl.com/en/translator/>