Service Structure Committee Meeting Minutes

Nov. 8, 2020

Attendees: Debbie, Judi, Eric, Dave, John

11:39 am:    Started with Serenity Prayer

One minute check-ins

John apologized for not getting the Nov. agenda to SSC. Apparently the SSC alias is not functioning properly. (?) He re-sent during the meeting, but we didn’t receive it.

11:48 am    Started recording

Old Business:

Action Item for John was Done: An announcement was sent out saying that the short form of the Welcome fulfills the requirement to read the Welcome at meetings.

Action Item for Judi is Pending: She wrote Crystal (TMC) about the FSM revisions in different languages. Waiting response and will follow up.

Action Item for John: Check that Debbie is on alias.

John proposed a working group to discuss, form a plan, propose a flyer, solicit ideas from folks working on this, etc. for 2021 being the Year of Service.

Action Item: Eric & Judi will discuss offline.

Action Item for John: Ask Chairs Forum to rotate chairs who will attend board meetings.

September Minutes were approved.

New Business:

Our Mission Statement is “direction” from the CoDA Service Conference, not just guidance. Unanimously agreed.

Policy & Procedures Manual Discussion:

    A proposal was made to add the new Ad Hoc service flow charts to our

P & P Manual.

    A proposal was made to use the old existing FSM charts.

    Suggestion was made that we need to do a more general review of SSC’s P & P, especially regarding responsibilities of the chair, which are expansive and technical.

    Do the P & P Manuals need to be approved by CSC? Suggestion made that the Manuals can be presented, and accepted but not for CSC approval. Should be entrusted to committees.