

CoDA 1st Quarter Service Report for 2024

Co-Dependents Anonymous, Inc.
PO Box 33577, Phoenix, AZ 85067

(Hereinafter "CoDA, Inc." or simply "CoDA")

[602-277-7991](tel:602-277-7991) or [888-444-2359](tel:888-444-2359) www.coda.org

CoDA Board Of Trustees

Board Members: Chair - Katherine T, Arizona; Vice Chair – Steve S, Florida; Treasurer - Tina R, Virginia; Member at Large - Byrle S, Oklahoma, Member at Large - Jay G, Pennsylvania; Board Alternate 1- Laurie C, Mississippi; Board Alternate 2- Chris H, California.

Meetings:

- The Board held a public meeting on the first Saturday of the month on January 6th, February 3rd, and March 6th at 9:00 am PST.
- All are welcome to attend public meetings. No RSVP is required, and this is a recurring Zoom link.
- **Public Board Meeting invitation:**
Day/Time: Saturday, 09:00 AM Pacific Time (*Please adjust for your time zone*)
Join Zoom Meeting
<https://us06web.zoom.us/j/86347267225?pwd=mwIFl7rb509EgN6YJRUXtVXfFbm3Fv.1>
Meeting ID: 863 4726 7225
Passcode: Board
- We also held Executive Session meetings after our Public Board meetings on January 20th and March 16th.
- The Board Face-to-Face (*F2F*) meeting took place in Oklahoma City, OK from March 21st to 24th.

- After several months of meetings, mediations, one-on-one discussions by multiple Board members, and several Board Group Inventories, a motion was brought to the Board, at the face-to-face meeting, to remove Florence F. as a Board of Trustee member. Quorum was met and the vote passed by a 2/3 majority. The Board Alternates were present but did not vote.
- A meeting was held with members from the Issues Mediation Committee (IMC).
- The first Healthy Meetings Task Force (HMTF) meeting was in February, with two more in March.
- Kevin M resigned from the Board on April 10, 2024

Ongoing Board projects for 2024

- Website Improvements and App Development
- Translation and Interpretation Processes
- Communications
- CoDA Structure
- IT security
- New Reimbursement Process

Legal Report

Continued to update process for copyrights. Sent out the new contracts for all Fellowship Service Worker (FSW), and Independent Contractors (IC) with a clause for copyright which was recommended by our Attorney.

Literature Violations

- It has been brought to our attention that drafts placed in the delegate package for voting purposes have been distributed at retreats and posted on websites.
- This is a violation of the "Fair-Use-Policy" <https://coda.org/fair-use-policy/>
- This is also a violation of our copyrights
- Please report to legal@coda.org if you witness these postings or circulation.

Web Liaison Report

Supported Fellowship's concerns with CoDA.org related to search issues and meeting updates.

Language Support

- Continue to support all committee's interpretation needs.
- Worked to find independent interpreters to save our Fellowship money.
- Finalizing contract for interpretation services at the 2024 CoDA Service Conference (CSC).

Translation Management

- Translation Management webpage, including grant program for translation, publication, and distribution support implemented and up and running.
- Translation Management Coordinator (TMC) continues to develop a more streamlined approach to translation approval.
- All contracts have been updated and approved by legal. We are using DocuSign to make it easier and faster for contracts to be signed and translations implemented.
- Began creating an Excel spreadsheet report to show the countries we are currently working with.
- Refer to Translation Management Coordinator's (TMC) QSR for more details.
- By filling out the form on the Translation Management webpage on CoDA.org, any country may start the process to translate CoDA literature.
- Translation grants may also be applied for on the Translation Management site.
- As always, a member can email TMC@coda.org for all translation needs.

Fellowship Service Manual

- For the second year the Board took on the role of updating the Fellowship Service Manual (FSM) with the CoDA Service Conference (CSC) motion updates.
- The FSM was updated from CSC 2023 on 2024 February 4 and posted on CoDA.org.

- The FSM has not been translated into Spanish to date

Communications

- The Board is in the process of upgrading our announcement platform.
- We began considering and receiving proposals to add an IT Fellowship Service Worker to support current software programs used across the Fellowship and address IT security concerns.
- Anyone interested in the IT position, please contact Board@coda.org

Finance Workgroup-

(in collaboration with the Finance Committee)

- Expensify is fully implemented as CoDA’s reimbursement system.
- A new Accountable Reimbursement Plan (ARP) has been completed by an outside tax attorney to be fully implemented in 2024 during 2nd QTR.
- Saved approximately \$6,000 a year by replacing the need for an Expense Reimbursement Review (ERR) FSW with new reimbursement software (*expensify.com*).
- Adapted Board’s motion to grant advanced meal per diem to eligible service roles at CoDA World Service events.

Treasurer’s Report:

Amounts rounded to nearest \$100 USD

2024 1 st QTR Income		2024 1 st QTR Ending Account Balances	
Royalties	\$45,600	Chase Checking	\$38,000
7 th Tradition	10,900	Chase Certificates of Deposit	200,000
Unpaid Interest Earned (to date)	2,700	Bank of America Checking	113,000
		Events Committee Chase Savings	7,100

2024 1 st QTR Ending Combined Balances		7 th Tradition PayPal	100
Total Holdings	\$365,200	Books for Inmates PayPal	7,000

- The Board transferred \$100,000 from Chase checking account to a new Bank of America checking account.
- Treasurer updated donation page on CoDA.org
- Opened new PayPal for Hospitals and Institutions' (H&I) Books for Inmates and Institutions (BFII) program.
- Opened 2nd Certificate of Deposit (CD) at Chase Bank for General Fellowship funds, at 4.88% interest rate.
- Implemented TechSoup for billing to receive not-for-profit discounts on software subscriptions.

The CoDA Board can be reached at board@codas.org.

***Fellowship Services Worker: Email List Coordinator**

We would really appreciate it if you would share the CoDA email lists with your home meetings, so we can continue to grow our subscribers. If every person reading this would take this information back to your home group, I suspect our subscriber base would once again have a growth spurt!

At this time the email lists are our #1 means of communication with the fellowship. Members can sign up here:

<https://www.codependents.org/sub.htm>.

You can view all past announcements from the 7 public lists in our archives here: https://www.codependents.org/coda_email_lists.htm. Please click on the list of interest, then you can either browse or search past mailings.

Subscription statistics as of 04/04/24 are as follows:

CoDA Announcements:	7295 (up from 7285 on 1/05/24)
Co-NNections	
Weekly Reading List:	14,133 (up from 14,059 on 1/05/24)
QSR List:	3606 (down from 3618 on 1/05/24)
Hospitals & Institutions List:	3178 (up from 3115 on 1/05/24)
Events	6844 (up from 6650 on 1/05/24)
Group Representative List:	2805 (up from 2788 on 1/05/24)
Fellowship Forum Reminder	3551 (up from 3444 on 1/05/24)

Our open rate has continued on many of our mailings at 50-80%! Thank you for opening our emails & only using the unsubscribe button in the body of the email. Both significantly help CoDA get the emails to your inbox.

From 1/05/24 – 4/04/24, 24 announcements were sent out on the CoDA General Announcements list. Additional announcements were sent on all other public lists

I also maintain <https://www.codependents.org/>

Codependents.org continues to grow! CoDA.org's sister site houses a history of the CoDA Board in addition to the public CSC archives, Fellowship Forum audios, CSC audio since 2016, CoDA historical documents and the CoDA email lists, oncluding ebery message we've ever sent out. There is a complete index at <https://www.codependents.org/>

I continue to manage the CoDA YouTube channel:

<https://www.youtube.com/channel/UC0oWXZDpoVdKbyJ0YDh1zTQ>

YouTube: We currently have 142 “videos”, and 3,803 subscribers (up from 3480). We’ve also sorted the YouTube videos by “playlist” (Categories):

<https://www.youtube.com/channel/UC0oWXZDpoVdKbyJ0YDh1zTQ/playlists>

We’ve added subtitles to our YouTube Videos in almost 100 languages!

Unfortunately, this only works for our older YT videos. They have taken away the capability for automatic subtitling.

Here are the directions for using YouTube Subtitles on the videos that we’re created with them:

<https://www.youtube.com/@co-dependentsanonymouscoda8948/about>

A reminder to all CoDA committees - the Email Lists are here for YOU! If you would like information or an announcement sent out to the CoDA Fellowship, please email it, in plain text or Word formatting (we can now also embed graphics in the email announcements), to codelist@codas.org

In Service,

Geff R (Washington State)

Board Liaison, Katherine T. (Arizona)

Fellowship Service Worker – H and I

I am a new Fellowship Service Worker and started this quarter in mid-March. So far, I underwent training with the Hospitals & Institutions Committee and the CoDA Board Chair. I also began monitoring the CoDA Inc mailbox and forwarding the correspondence and 7th traditions to the appropriate person. Lastly, I acquired some supplies and created an invoice template to utilize moving forward. I look forward to continuing this work!

Thank you,

Fellowship Service Worker: Samantha Z.

Committee Liaison: Steve S.

Fellowship Service Worker – Interpretation Coordinator

Goals Met This Quarter:

- Continued monitoring of interpretation for Chairs Forum, CoDA Teens Committee, and Delegate Relations Committee.
- Provided Interpretation to World Outreach on their Annual Sponsorship Workshop with Trusted Servant Interpreters.
 - Reached out to previous and new Trusted Servants via email and social media texting to attract to provide service as simultaneous interpreters
 - Provided several orientation sessions to Trusted Servants via Zoom
- Provided UK Intergroup with Interpretation support so they can run interpretation independently at their intercontinental event
- Last quarter requests for interpretation support from Iceland and Arizona were no longer needed
- Developed a tutorial for hosting Zoom meetings with interpretation
- Developed a tutorial for Orientation of Trusted Servant Interpreters

- Worked on Interpretation webpage content and layout considerations.
- Created a spreadsheet for Trusted Servants to sign up for workshops and events
- Interpretation Supports reference document was created for the use of the Board, Committees, and Trusted Servants
- Completed draft of Fellowship Service Worker (FSW) job description, forms for committee interpretation requests and cancellations, and a flow chart for setting up interpretation.
- Interpretation Web Page remains a work in progress for ease of access to these supports to Committees, Voting Entities, Trusted Servants, and the Board
- Researched new companies and made initial contact with interpretation companies for an estimate for CSC 2024 to provide to the Board for consideration
- Received quotes and submitted a spreadsheet of estimates for the Board of Trustees' consideration for CSC 2024
- Found Independent Interpreters for Portuguese and Spanish languages for committee work
- Reached out to Independent Interpreters of various languages to begin building a bank to draw upon, which remains a work in progress

Goals for Next Quarter:

- Continue monitoring and scheduling of independent Interpreters for Chairs Forum, CoDA Teens Committee, and Delegate Relations Committee and additional committees as needed
- Continue to research Independent Interpreters of various languages to build a resource bank
- Work on Interpretation webpage content and layout considerations with Board Liaison
- Improving communication with committees via Board Liaison
- Edit current forms, flow chart, procedures in development

- Provide support to World Outreach to independently run interpretation at their workshops

in grateful service,
Carole T., Ottawa, Canada
Interpretation Coordinator
interpretation@coda.org

Board Liaison: Tina R.

Fellowship Service Worker Meetings and Meeting Updates

I have been continuing to make meeting updates, publish new meetings & going through and answering emails. There's a project that is on my plate right now. I have received a list of meetings from a coordinator in Arizona who is cleaning up the meetings and confirming correct information that I need to match with the Coda database. It's a very long list and it will take me some time to get through and confirm. I have also been working closely with the Coda info team in continuing to delete meetings that are disbanded, not active and or have moved to a different date and time. I am still correcting the meeting updates as they come in, publishing F2F, online and phone meetings. Answering the emails that come in from members and other people in Coda, I also still get to. As of now, any members who have any changes or updates to a current or existing meeting is to fill out a meeting update form on the CoDA website. In fact, when someone writes in to meetings@coda.org there's an auto-response that directs them to the website to fill out a meeting update. Thank you for your patience as we are still working on these changes.

Meeting updates Goals for next Quarter:

1. Continue to CC the treasurer on all new f2f US meetings being published for the 1st time, until another directive is given.

2. Continue to work down the incoming emails and hopefully redirect members to the website to fill out a meeting update form, if there's a change to be made.
3. Continue to work with Coda info team to delete non active meetings.
4. Continue to work down the list for the Arizona meetings to confirm correct information and match it to the database.

Grateful CoDA member,

Fellowship Service Worker: Shallyce J.

Board Liaison: Katherine T.

Fellowship Services Worker – Spanish Webmaster

Resumen:

Este cuatrimestre trabajé en el sistema de anuncios de Constant Contact y a través de la aplicación de CoDA en español, la cual fue actualizada en una versión más reciente y en su perfil dentro de Google Play. La actualización del sitio web de divulgacioncoda.org se detuvo, llegando a realizar únicamente mantenimiento de pocas páginas web. También aporté con mis servicios profesionales a CoDAteen.

Para el trabajo realizado fueron necesarias las herramientas:

Sedja.com, Imagecompressor.com, Acrobat Reader (cuenta de SPO), Canva (cuenta de CoDA), Constant Contact, Google site, Google Play Console y Firebase, etc.

DATOS:

- Anuncios enviados a través de Constant Contact y aplicación: 11
- Modificaciones a las páginas del sitio divulgacioncoda.org: Inicio, Anuncios, Foro mensual.

Nota: Para poder adaptar la transición a coda.org/es se dejó de subir archivos al FTP para en cambio subirlos a Google Site.

Trabajadora: Nadia R.

Enlace con la junta directiva: Florence F

Summary:

This quarter I worked on the Constant Contact ad system and through the CoDA application in Spanish, which was updated to a more recent version and in its profile within Google Play. The updating of the divulgacioncoda.org website stopped, only carrying out maintenance on a few web pages. I also contributed my professional services to CoDAteen.

For the work carried out, the tools were necessary:

Sedja.com, Imagecompressor.com, Acrobat Reader (SPO account), Canva (CoDA account), Constant Contact, Google site, Google Play Console and Firebase, etc.

DATA:

- Ads sent via Constant Contact and app: 11
- Modifications to the pages of the divulgacioncoda.org site: Home, Announcements, Monthly Forum.

Note: In order to adapt the transition to coda.org/es, files were allowed to be uploaded to FTP and instead uploaded to Google Site.

Worker: Nadia R.

Board liaison: Florence F

Fellowship Services Worker – SPO

Monica's activities carried out during this quarter.

Create announcements

for SPO and for reminders of cyclical SPO activities such as the Forum/Cinema Forum/Podcast/ Breves Experiencias.

Link recorded shares and integrated visually with a background video montage accompanied by music, as with Breves Experiencias. Forum/Cinema. Forum/Podcast, previous Forums (2018-2019) and SPO announcements.

As well as via email through Constant Contact and digital media such as whats app.

Spanish edition of different images about the CSC 2024.

Content material generated during the current quarter

https://drive.google.com/drive/folders/123_G9k6POhNEeF5SF6cCiPmrGom6l7zE?usp=drive_link

FSW- Mónica R.

Board Liaison- Laurie C.

Fellowship Services Worker – Translation Management

During this first quarter of 2024, we have finally launched the updated [Translation Management webpage](#). Please refer anyone wishing to translate or publish CoDA literature to [this page](#). On this page, you will find the links to be able to start or renew a Translation Request and Publish & Distribution Agreement. We are also still accepting applications for the Translation or Publication Grant. Please see below for more information and links to corresponding forms.

We appreciate the fellowship's patience as we are responding to requests. Most of this 1st quarter has been devoted to ensuring that Translation Management has all of the most recent/up to date master files for every piece of CoDA literature, both CoRe items and free downloadable items found on coda.org. Recently, we received the master files for all the CSC2023 newly endorsed literature. We will be sharing the most recent files with those who have requested them. Just a reminder that ANY piece of CoDA literature which is free to download from coda.org still needs a Translation Agreement, if it is being translated into another language. This includes any meeting readings and service materials. If you have any questions on this, please contact tmc@coda.org.

Submitted by Brenda B
Translation Management Coordinator
TMC@coda.org

[Translation or Publication Grant Application Form](#) - This grant is to support translation/publication needs. It is a one-time grant of \$1,000(US dollars). This is a grant, not a loan. It does not need to be repaid. Please answer the questions on the form. Your application will be reviewed, and you will be notified of your acceptance/decline by Translation Management.

Since it has taken so long for us to get back to you, we want to ensure we have the most up to date information for you, along with the proper requests. We are asking you to resubmit your request using the proper

form below, **even** if you have previously submitted your request. Once you have completed the respective form below, we will process your request.

[Initial application form](#)- Start here if you have not applied for translation or publication permission within the past two years.

[Translation application form](#) - Complete this form if you are looking to translate CoDA endorsed literature into your native language. Be sure to have full contact information for any person involved in the translation process.

[Publication application form](#) - Complete this form if you are ready to publish CoDA literature that you have already translated into your native language. If your group has translated literature, it must be electronically submitted to translation management before you can publish. Since there are new agreements, this form is also for those who are looking to renew their P&D.

List of CoDA Endorsed Literature

Here is the most updated list of [CoDA endorsed literature](#) that is available for translation or publication. Please be sure to complete the form and indicate which literature you would like to translate or publish and email it back along with completion of the appropriate form above. We cannot process your request until we receive the completed Literature form and the digital copy of the translated material.

When requesting literature, please reference the item number and proper title. For consistency we ask that electronic files follow this naming convention: item number_ item name_language_ year translated
For example: 4301_ Codependence Anonymous Blue Book_Dutch_ 2023

Fellowship Services Worker – Webmaster

OVERVIEW:

Published the weekly Connections readings (English & Spanish versions), MiP (Meeting in Print) document, uploaded new announcement slides at main page, created 15 events in the calendar.

In January, I created 2024 CSC info and delegate pages in English. Spanish version in March after receiving translations. Changes and additions to those pages during this QSR.

I updated FSM (Fellowship Services Manual) files with the new versions revised and approved in CSC 2023.

I created and published new pages for Healing, Service, Recovery and Longer serenity prayers in English & Spanish.

I participated in a F2F meeting with SPO in Bogotá city, in order to check on the status of the Spanish website, outreach migration issues, progress on translations and recommendations for completing the migration.

At the end of each month, I prepare a google analytics report with some findings to give a broad overview to the Board. This includes:

- ✓ Online traffic tracking. Most visited pages, countries/cities, sources.
- ✓ User behavior. User preferences.
- ✓ Comparative with previous month.

Continuously check changes in English pages to report to SPO for translations.

Report bugs in menus (Spanish side) and issues with FSM files to the developer, and follow up.

Hours worked QSR Q1: 31

Carlos H.

CoDA Fellowship Service Worker/Webmaster

Board Liaison: Florence F. – Laurie C.

CoDA Resource Publishing (CoRe)

Meetings: CoRe meetings were held monthly January to March, 2023, the third Saturday of every month. We have had CoDA Board Liaison present, as well as CoDA Literature Committee Liaison in attendance. We continue to keep open communication with both the Literature Committee and the CoDA Board.

Literature Updates: At the start of January, we completed two new pamphlets:

SKU # 4013 Reparenting our Inner Child

SKU # 4014 CoDA Service Endorsed Literature is Vital

These pamphlets are for sale in bulk currently, and also as a free download on the CoDA Website. We are working towards selling pamphlets individually.

SKU # 6005 "Twelve Steps and Twelve Traditions Workbook " which is the twentieth Anniversary Edition (Fourth Edition) has been printed and delivered to the warehouse mid-March. We have sold out of all older versions of workbooks and they were on backorder. They are now available to order.

SKU # 6006 "Growing up in CoDA" also has been printed and delivered to our warehouse and is available now to order.

SKU #4001 Welcome to CoDA Pamphlet was reprinted January 2024

SKU #4104 Establishing Boundaries in Recovery Reprinted January 2024

COINS Ordered: Newcomers Coin, 1 Month Coin, 6 Month Coin, 6 Year Coin

As reported in the last QSR, we are in the process of selling single pamphlet sales for \$1.00 each. We will continue to offer these as a free download on the CoDA Website, as well as offer them in Bulk, 50 pamphlets for \$25.00. We have had many requests for the sale of

individual pamphlets.

Exciting New Addition: In January 2024, we received an application for a Spanish Liaison to join our Board. Eddy has been voted on as a new CoRe Board Member. We are very excited to have a Spanish Liaison work with us on the Board, as well as with SPO.

2024 Royalties Paid to CoDA*

Paid in December 2023: \$14,510.67 (Paid January 2024)

Paid in January: \$13,358.96 (Paid February 2024)

Paid in February: \$17,741.59 (Paid March 2024)

Total Paid for 1st Quarter: \$45,611.22

*These numbers are the actual royalties which were paid and received by CoDA, Inc.

Other Areas:

Some areas the CoRe Board is working on include:

- Communication: We are in the process of writing a newsletter to CoRe customers. This will let our customers know about new literature and any other news.
- Email Response: The emails are all updated and answered in a timely manner.

Members:

Kathy H. CoRe Chair

Lorraine: Vice Chair, Print Liaison

Kirsten: Secretary

Addie: Treasurer

Yaniv: Warehouse Liaison

Joe: Web Liaison

Eddy: Spanish Liaison

Barbara: Associate Member to the CoRe Board
Tina: CoDA Board Liaison

Respectfully Submitted by the CoRe Board

CoDAteen Committee

Monthly Business Meetings with interpretation

The committee met 4 times on the following dates:

- Jan, 16,2024
- Jan 23, 2024
- Feb. 13, 2024
- March 19, 2024

Member of the Spanish and English groups had individual work meetings in between committee monthly meetings.

CoDAteen most significant activities were:

The First CoDAteen virtual meeting in English opened on January 5, 2024. The meeting registered on coda.org under the name of New Life as named by the teens from the group. The meeting was sponsored by an Adult Spanish CoDA group in Southern California. 8-10 teens meet weekly from all over the US and other parts of the world including Taiwan.

The Committee drafted and approved English CoDAteen materials which were uploaded onto the CoDAteen webpage.

Committee Policies and Procedures 2024-2025 were written, drafted, crafted and approved by the committee.

The committee completed, tested and approved electronic registration forms for CoDAteen Meetings Registration and Adult Meeting Hosts Registration.

The committee's Spanish group completed the revision of the CoDAteen Meeting Handbook in Spanish.

The committee's Spanish group met with teens from Mexico, Colombia and the US to present the committee's approved Blue Book for Teens project. The project was well received by the teens. Five teens volunteered to draft their stories of codependence and their journey of recovery in CoDAteen.

Members of CoDAteen Colombia continued their CoDAteen meetings in Spanish virtually.

Some members of the committee took part in the Tran-Atlantic CoDA Royale in January 2024 by presenting on CoDAteen and Tradition One and Common Welfare.

A new CoDA member volunteered to join the committee and was approved by the committee.

For information about CoDAteen or if you are interested in being of service on the CoDAteen Committee– please write to codateen@coda.org

In service,

The CoDAteen Committee

MEMBERS:

Rosa S. /California, (Chair), Gillian A. /UK, Nadia R. /Argentina, Keli D. /California (Secretary), Marcela S. /Colombia, John H. /Arizona, Linda C. /New York, Maryann J. /Nevada (Emails coordinator), Aria L./Florida.

Liaisons to CoDA Board: Chris H. /California

Communications Committee

The Communications Committee has 3 subcommittees plus “members-at-large”. Each subcommittee/group has different duties. The committee assists the Fellowship in various ways.

Communications Committee Subcommittees

1. CoDA Email team (CET):

The CoDA email team monitors and responds to emails sent to info@CoDA.

CET currently has 6 volunteers who responded to 460 emails in the first quarter.

2. CoDA phone team (C-Phone):

The C-Phone team monitors and responds to calls coming from the Fellowship.

Incoming callers to the CoDA phone lines have the option to leave a recorded voicemail with their question or concern. These voicemails are embedded in an email automatically sent to the entire C-Phone volunteer team. Calls are returned by the team member assigned to the day the call came in.

To call and leave a message for our volunteers, use the following phone numbers:

[+1 \(602\) 277-7991 \(AZ\)](tel:+16022777991)

[+1 \(888\) 444-2359 \(Toll Free\)](tel:+18884442359)

[+1 \(888\) 444-2379 \(Spanish\)](tel:+18884442379)

C-Phone currently has 6 volunteers who responded to 149 Calls in the first

quarter.

3. **Audio/Visual/Media (AVM):**

All 12 of the CoDA Promises meditation videos are now completed and uploaded to our CoDA YouTube channel:

https://www.youtube.com/playlist?list=PLEQVATeN2_2pp88OLLY75jFx9mAgGMx6S

Monthly Fellowship Activity

Fellowship Forum:

The Fellowship Forum is hosted by two of our committee members.

It is a monthly virtual meeting where CoDA members can gather and talk about the CoDA program, CoDA topics, literature, etc. It is a great place to discover and witness many individuals' experience, strength, and hope (ES&H) in their own personal recovery. There is often a speaker with time for discussion and Questions & Answers.

We are always looking for Fellowship members that are willing to share on any specific recovery topics. If you are interested in doing so, please contact comm@codas.org.

The Fellowship Forum meets on the last Saturday of each month at 3:00 PM Eastern Time. For more information: <https://codas.org/meeting-materials/coda-fellowship-forum/>

Recordings of these meetings are posted on the Fellowship Forum website pages at: <https://www.codependents.org>

_as well as on the CoDA YouTube Channel

(<https://www.youtube.com/channel/UC0oWXZDpoVdKbyJ0YDh1zTQ>)

If you would like to join the email mailing list for reminders of the Fellowship Forum, go to CoDA.org to the very bottom right side of the website where you can subscribe to "Fellowship Forum" along with other specific

subscription sign ups.

At-Large-Members

These members assist in many different areas of the committee, attend the Committee meetings, provide historical information, and are a resource for ideas, planning and assisting where needed within the committee.

Are you looking for a way to be of service to our CoDA Fellowship?

We happily invite you to reach out to us to see how you may best serve our Fellowship by joining our committee.

Communication Committee Members

Chair: Gail S (new chair as of August 2023) (NV)

Vice Chair: Position currently available

Secretary: Position currently available

Members at Large:

David A (NY): Immediate past co-chair & Fellowship Forum

James K (PA): Fellowship Forum

Jeanne (TN): Immediate past co-chair

Kaga (VA): Past chair

Subcommittee members:

Amy (NC) CET

Charlotte (NC): C-Phone

Chris (OK): CET & C-Phone

Daniel (GA): C-Phone

Daphnie (?) : Audio Visual Media (AVM)

Dayle (NY): CET/C-phone coordinator
Krista (FL): CET
Linda (CA): C-Phone
Lizzie (VA): CET
Mary I (NC): CET & meeting updates & past chair
Michele (SC): C-Phone
Shani (FL): CET

Board Liaison: Jay G

Back up Board Liaison: Tina R

Co-NNections Committee

The Co-NNections Committee works to support over 14,000 subscribers through publication of Weekly Reading (WR) and Meeting in Print (MiP). Weekly Reading submissions are firsthand CoDA recovery narratives up to approximately 500 words and are emailed on Tuesdays. Meeting in Print which contains longer personal stories, poetry, and images is published quarterly (March, June, September, December). It can be read online at <https://coda.org/meeting-in-print/>

To subscribe to Weekly Reading go to: [CoDA Weekly Reading](#)

During the 1st Quarter the long-term project of archiving recovery stories into various categories that reflect content by topic continued. This project is being executed in conjunction with the web liaison and webmaster. The committee also created a more user-friendly online format for the Fellowship to submit stories. This is helping the vetting process for the Committee as well as the authors.

The committee currently has five (5) members: Alison J., chair and sharing editor-in-chief duties with Debbie R.; Caryn T., MiP interim chair; Jim H.,

WR chair; and Shani C. As a committee we review each submission received. All articles must be in alignment with the principles of our program before consideration for publication.

[CoNNections Service Info page - CoDA.org](#)

Co-NNections is always looking for new stories to print. We encourage members of the Fellowship to submit original content of their experience, strength and hope as it relates to their personal recovery in CoDA. Please consider writing your story! Be sure to include a title and a signature for how you'd like your piece to be signed. For more details or to submit a recovery story for either WR or MiP, visit [Submit Your Story - CoDA.org](#).

Members: Alison J., FL (Co-NN chair); Caryn T., CO; Debbie R., New Zealand; Jim H., SoCal; Shani C., FL; Board Liaison: Steve S., FL

Delegate Relations Committee

Committee meetings were held 24 January, 14 February, 6 March and 27 March, 2024.

After the January meeting, we decided to convene more frequently; every 3 weeks, for an hour rather than ninety minutes. We are moving toward more time in Work Group meetings as some specific projects begin to take shape.

Projects and Work Groups Currently in Process

These are intended to offer delegates information and help in preparing for CSC and to continue the committee's structuring.

- The Policies & Procedures/Mission Statement Work Group is moving forward on developing the P&P manual for the committee, and seeking feedback from the other members on their work.
- We recently revised our Mission Statement, which now reads:

“The Delegate Relations Committee (DRC) offers current delegates information and guidance with their responsibilities at the annual CoDA Service Conference (CSC) and supports them through the year within their Voting Entities.

We inform and assist delegates with knowledge in the structure and the work of World Service, including reviewing and helping delegates understand how World Committees, CoDA Board and CoDA Resource Publications Inc. (CoRe) operate.”

- The Fellowship Forum Work Group has reached out to the Communications Committee. We have been invited to be the presenters for the Saturday, 27 April Fellowship Forum. We will incorporate some points of the CoDA Service structure and committees, the purpose and experience of the CSC, and then the role of delegates and how the DRC may support and connect them.
- We are also forming a Work Group to design one or two panel presentations/discussions. We would like to design a panel discussion on Zoom, for presentation in May or June, specifically for the benefit of delegates. This would be an opportunity for current and past delegates to discuss and share experiences from previous conferences, and to answer delegates’ questions.

We’re hoping to develop a similar gathering with an opportunity to better understand, and to respond to questions about, this year’s motions - once they have been made available. Such an event would be designed to be informative rather than persuasive.

- Another project Work Group began as an idea to create a document for delegates, reviewing the steps and “calendar” involved in personal preparation for CSC. This may be more of a long-term idea than we first thought. We will probably need to begin by identifying and reviewing all materials that a delegate has to work with.
- Our committee chair met with Laurie C. and Jorge B. (the VEL) to begin conversations about how we can balance each other’s efforts in support of the delegates. This opening conversation focused on how we can work together to convey information to delegates clearly and

be sure they are directed to the right individuals or resources, from registration and arrival to and throughout participation in the conference.

- The full committee has begun to plan the Delegates meeting held at the CSC for the past two years.
- We are also in discussion over the best timing and use of our opportunity for a Face-to-Face.

Current members of the Delegate Relations Committee:

Chair: Debra D.

Co-Chair: Kate M.-B.

Secretary: Linda C.

Addie M.

Ann C.

Consuelo A.

david a., NY

Eddy G.

Gisele B.

Jorge B.

Olga S.

Rochelle S.

Sara J.

Delegate Relations Committee members participate in the following World Committees:

Communications – david a.

Core Board – Addie M.

H & I - david a.

Literature – Sara J.

IMC – Jorge B.

Chairs Forum – Debra D.

The Chair attended all CoDA Board meetings this quarter, and the co-chair attended most meetings as well.

Events Committee

Preparing for CSC/ICC 2024 in Ottawa.

Selected city for CSC/ICC 2025.
Planning site visit this month, April.

Planning on hosting future events with new position & team: Future Events.

Members:

Chair-Chris H

Vice Chair/Treasurer: Wendy S

Secretary: Annie

Registration: Cathy P

Tech: Brian P

Speakers/Workshops: Patsy C

Communication: Rebekah S

Merchandise: Gen D

Future Events: Deedie H - Holly H & Lisa J

Members at Large: Amy A & Tim F

Host Liaisons: Carole & Liz

Board Liaison: Tina R

In Service

Chris-Events Chair

Finance Committee

We currently have four members and would welcome more. A background in finance is not necessary. If you are interested and would like to learn more, please contact finance@coda.org.

The CoDA Finance Committee works with the CoDA Treasurer and Board to provide financial oversight, analysis, and advice to the Fellowship of CoDA with respect to:

- Prudent budgeting and investing
- Financial stability
- Monetary resources of the CoDA Fellowship.

We have regular business meetings monthly via Zoom. Additional meetings are scheduled as needed. Current projects include:

-- Transitioning to a new budget process

-- Transitioning from the Smartsheet process of handling expense reimbursements to using the Expensify system. Expensify is a software program specifically designed to process expense reimbursements. To send

Two members of the Finance Committee are meeting weekly with the Board Chair and Board Treasurer to implement these transitions.

The Finance Committee also directly supports the other World Committees with their financial questions, including help planning for their Face-to-Face meetings and assistance for Chairs or designees on how to get information and financial assistance for going to the yearly CoDA Service Conference (CSC).

Committee Liaison List:

Committee	Primary	Backup	F2F Rotation
Board	Lou		N/A
Communications	Barbara		2025 - 4th
Connections	Lou		2026 - 2nd
Events	Jocelyn	Lou	2026 - 3rd
Finance	Shelley	Lou	2026 - 1st

Hospitals and Institutions (H&I)	Shelley		2025 - 2nd
Issues and Mediation Committee (IMC)	Shelley		2025 - 3rd
Literature (CLC)	Barbara		2024 – 2nd
Outreach	Barbara	Lou	2024 - 1st
Spanish Outreach	Barbara		2024 - 4th
World Connections (WCC)	Jocelyn	Lou	2025 - 1st
CoDATeen	Shelley	Lou	2026 - 3rd
Delegate Relations	Jocelyn		2024 - 3rd

Respectfully submitted,

Lou L, Shelley S, Jocelyn K, and Barbara D members

H&I Committee

In the 1st quarter of 2024 (1/1/24 through 3/31/24), the Hospitals & Institutions Committee held virtual (ZOOM) meetings every 3rd Thursday of the month at 5 PM (ET). We had several meetings with the Board to request and acquire a new Fellowship Service Worker (FSW) and to orient them and a few Board members on our needs from the FSW. We are keeping the Books for Inmates and Institutions donation (BFII) option on the website through PayPal. Meetings were well attended. We maintained “Books for Inmates and Institutions”, and correspondence with the CoDA community, inmates and institutions who contact us.

We are working on:

- We are researching the process of putting CoDA literature onto tablets that are allowed in prisons.

- Developing a Grant Proposal to fund Books for Inmates and Institutions for Voting Entities outside of the United States who are starting their Hospitals and Institutions Committee.
- We continue updating our database with information from our online survey, which facilitates communication between trusted servants, the H&I Committee, and facilities.
- We are reaching out to the worldwide community to share our experience, strength, and hope in assisting them in developing their own version of H&I. Most helpful information is on our website <https://coda.org/service-info/h-i-main-page/> We can be contacted with questions and requests for assistance at hosp@coda.org
- We are in the early phase of developing a guide for local CoDA members in accessing facilities.

Email and Postal Secretary Report: Only 6 letters were received from the CoDA mailbox between January 3 and March 29. This was due to a problem with collecting mail and sending it to H&I. We received only 20 requests via post and 3 via email during the first quarter. Of those writing to us, 21 were first-time correspondents, and they came from 10 different institutions, 5 of which were new to us. All letters were answered.

One challenge we are facing is finding CoDA members willing to take CoDA meetings into facilities. Generally, the only way for us to find these members is to correspond to the Voting Entity where these facilities are and ask for volunteers. This has been fruitless-even to get a response or acknowledgment, and we are getting more requests from facilities.

Sponsorship Coordinator Report: We currently have seven male, one female, and a transgender inmate waiting for sponsors.

The Books for Inmates and Institutions Program received \$32.97 in donations this quarter.

Literature Distribution Report

H&I Literature Report 1st Quarter, 2024				
Piece of Literature	Jan.	Feb.	Mar.	Q1 Total
Co-Dependents Anonymous Book	6	0	0	6
Co-Dependents Anonymous Pocketbook-SP	0	0	0	0
12 Steps & 12 Traditions Workbook	7	0	0	7
12 Steps & 12 Traditions Workbook-SP	0	0	0	0
Standard Packet	3	0	0	3
Standard Packet-SP	0	0	0	0
Institutional Meeting Handbook	3	0	0	3
In This Moment*	1	0	0	1
CoDA Meeting Handbook/MSP	0	0	0	0
Library in English	0	0	0	0
Library in Spanish	0	0	0	0
Other	3	1	0	4
TOTAL	23	1	0	24

Cost for literature (+ shipping)	\$107.54	6.57	0	\$114.11
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Committee members:

- | | |
|----------------|---|
| Terry D. CT | Chair |
| Kathy L. IL | Postal mail Corresponding Secretary |
| Carrie B. OK. | Literature Distribution Coordinator (LDC) |
| James K. PA. | Sponsorship Coordinator |
| Lou L. IL | Member at large, Back-up LDC |
| David a. NY. | Member at large |
| Gillian A. UK. | Member at large |
| Denire T. WA. | Member at large |
| Beverly P. | Member at large |
| Steven S. FL. | Board Liaison |
| Tina R. GA. | Board Liaison back-up. |

Issues & Mediation Committee (IMC)

The Issues Mediation Committee (IMC) meets by teleconference call on the third Sunday of each month. We use Zoom.us as the platform for our meetings.

- IMC continues to use our two-person teams to respond to incoming emails in a timely manner.
- Our Work Groups continue updating our Policies & Procedures document, creating a more user-friendly and up-to-date Voting Entity (VE) Database, and Voting Entity Structure.
- For the 2024 CoDA Service Conference (CSC), IMC will present a CoDA Bylaw amendment change for an “abstention vote” to not be considered a “no”, thus no longer being included in the final vote count. We are working with our Board Liaison to ensure the correct wording

since this affects our Bylaws. IMC also plans to submit a motion reducing the waiting period for a recognized Voting Entity (VE) or Intergroup, to request an additional Delegate Grant (after having received two). Currently, the waiting period is 6 years, and we would like to change this to 2 years to encourage in-person attendance at our conferences. We understand that VE/Intergroups are self-supporting, however, feel that the “in-person” experience at our conferences supports Tradition One. First consideration will be given to those who have never attended a CSC in person.

Discussions/Plans:

- Synergy Project: The purpose of this project is to clarify Voting Entity (VE) concerns and help in CoDA unity. This includes Voting Entity Structure options and Frequently Asked Questions (FAQ) for new VEs and IMC related issues. As it develops, additional pieces to include a Toolkit for new IMC members and additional collaboration with the Chairs Forum.
 - Chairs Forum members were informed about the Voting Entity Database we are working on and that a former IMC member had combined the 3 databases currently on CoDA.org. We have created a form requesting updated VE/Intergroup contact information using Smartsheet along with an email message. We will also work with the Web Liaison to determine best way to update CoDA.org with a simple and user-friendly process.

- Cross-training for members in the IMC roles:
 - VEL
 - Public Minutes
 - Budget
 - QSRs
 - Synergy Project
 - Toolkit
 - FAQs
 - Setting up Monthly Meetings and Agenda

- Cross-training is underway for several of our roles.

Members:

Chris J. (Illinois) (**Chair**)

Darlene H. (Ohio)
Gillian A. (United Kingdom)
Laurie C. (Mississippi) (**Voting Entity Liaison - VEL**)
Jorge B. (Guadalajara, Mexico) (**Vice-VEL**)
Taran S. (Georgia)
Marilyn L. (Colorado)

Board Liaison: Steve S.
Back-up Board Liaison: Byrle S.
Finance Liaison: Shelly S.

IMC can be reached at IMC@coda.org

Literature Committee

CLC continues to meet monthly for a two hour Zoom call.

Two projects endorsed at CoDA Service Conference (CSC) 2023:

1. *Growing Up in CoDA* - new full-length book is now available for sale.
2. *Twelve Steps and Twelve Traditions Workbook*, Fourth Consolidated Edition
Twentieth Anniversary Edition, is now available for sale.

Four new and updated pamphlets have been printed and posted on coda.org.

1. *CoDA Service Conference Endorsed Literature is Vital*, new 2022
2. *Reparenting Our Inner Child*, new 2023
2. *Establishing Boundaries in Recovery* – updated, lightly edited
4. *Welcome to CoDA* – updated, lightly edited

Service items posted on coda.org:

1. "Patterns and Characteristics of Codependence and Patterns of Recovery 2023" has been posted as a downloadable PDF on coda.org. as "I" and "We" patterns
2. "Longer Serenity Prayer"
3. "Healing Prayer"
4. "CoDA Service Prayer"
5. "Working Steps Four and Five with the 40 Questions"

Two literature projects to be presented at CSC 2024 for endorsement.

1. *Living our Recovery Through Service*
When CLC began to update the 18-page booklet, *Carrying the Message*, we decided to expand the theme and create a longer, more interactive 70-page booklet.
2. *Issues with the God word?*
Begun in 2023 as a booklet, this topic inspired many more CoDA members to submit their stories than CLC imagined. Writers share their challenges and triumphs working the spiritual aspects of CoDA recovery.

Two additional motions to be presented at CSC:

1. Procedure for accepting and working with voting entity or CoDA World service committee literature that is presented at the CoDA Service Conference.
2. To add the use of CoDA Service Conference endorsed literature to the definition of a CoDA meeting as described in the Fellowship Service Manual (FSM),.

Ongoing projects:

1. *Lighting Our Path: Daily Meditations for Recovering Codependents:*
New daily meditations book, each based on a quote from CoDA literature.

Submissions from the Fellowship are needed to reach 366. New entries are

being accepted and edited by the project group.

2. *Story Gatherers:*

Longer stories, like the ones in our basic text, *Co-Dependents Anonymous*. This project has had submissions over many years. A project group has come together since January 2024.

3. *Experiences with Crosstalk - booklet*

Is being extensively updated and expanded for presentation at CSC 2025.

4. *Service Concepts Alive and Strong - booklet*

This Canadian booklet was endorsed by CLC 2020 and 2021 has been posted on coda.org. The booklet is in process of major editing for publication in the future.

Other:

New copyright assignment procedure

CLC and CoDA Board Legal Liaison and Chair, Kathrine T., have implemented a new, e-signature process, using DocuSign. The modernized and simplified process allows CoDA Inc. to securely store all copyright assignments in its Dropbox.

CLC Policies and Procedures and Style Sheet

Major updating of both documents is in process. To be posted on CLC webpage during second quarter of 2024.

Committee members:

Terry d, Chair

Sara J, Co-chair

Karen D, Secretary

Karen T, CoRe Print Liaison

Abbey K, Alyse J, Emma W, Gillian A, John R, Lisa B, Nick B. and Teresa T,

Denire T re-joined CLC during this quarter.

Kathy C has stepped off CLC and continues to work in the project group, *Lighting Our Path Daily Meditations*.

In grateful service,

Terry d, Chair

April 15, 2024

Outreach Committee

The Outreach committee, with the help of Communications, presented the “Joy of the Journey” sponsorship workshop in February. Unfortunately, more people registered than the Zoom account could handle so we will repeat the Workshop this September 14th to allow more people to participate. We will also be creating a checklist of tasks to make planning a workshop more efficient.

The Outreach Committee will be having a F2F October 18-19. We are checking the costs of transportation, determining which hotel we will stay and on what topics we will focus.

The Outreach committee values collaboration with other committees. Gerry B. has agreed to liaison with the World Connections Committee.

Other discussion items include:

Defining our Mission as expressed in our Policy and Procedures and other Outreach documents if they still reflect our purpose.

We are considering changing our name to “World Outreach” to reflect our global emphasis and how we differentiate our committee from other committees and sub-committees may have that as their goals.

Members and Board Liaisons:

Current Outreach Team: Sharon B., Chair (Canada), Gerald B. (Canada), James K. (PA), Gillian A. (UK), Susan G. (TN), Niki (Col), david a (NY)

Board Liaisons : Jay G. (PA), Byrle S. (Oklahoma)

Spanish Outreach Committee (SPO)



Activities

SPO answered 77 emails and 36 phone calls, most of which sought information on how to enter an online meeting. There were also inquiries

about the status of meetings registered in the database as well as general information about CoDA. Other members wrote to learn the guidelines for opening a new group; how to participate in the recorded shares series called *Brief Experiences*; how to do service and how to download, or where to buy, CoDA literature.

Information about the upcoming CSC 2024 was generated for timely dissemination via Constant Contact, WhatsApp, YouTube and the different spaces that SPO provides to the fellowship. Existing documents that explain what the CSC is were translated or updated for 2024, for inclusion in the coda.org/es website.

Throughout this quarter, SPO was in charge of finishing the migration from the divulgacioncoda.org website to the coda.org/es website, so that it was completely ready.

SPO held its f2f meeting in Bogotá, Colombia from February 18 to 19. Spanish Outreach continues to advance its primary purpose: bringing the message of recovery to the Spanish-speaking community. (Report of the F2F meeting is attached.)

SPO met 15 times this quarter:

- 3 monthly work meetings
- 1 Meeting with Nadia R., webmaster of SPO's website divulgacioncoda.org, to refine details of the migration of the site to coda.org/es
- 3 extraordinary meetings to address: updating documents for the website; organizing topics for the Brief Experiences series and continuing the migration of SPO's website to coda.org/es.
- 1 Meeting with the liaison assigned to SPO (Florence F.) to follow up on translation for the site coda.org/es and how to keep it up to date with the migration from the divulgacioncoda.org site to coda.org/es
- 3 Meetings to plan the Monthly SPO Forums
- 2 Meetings to attend to the technical functions of Zoom and that are ready according to the theme for each monthly forum.
- 1 Meeting with Carlos H., webmaster of the coda.org/es site
- 1 Meeting to consider the guidelines for reimbursement as well as how to fill out forms for the F2F meeting.

SPO's Website: divulgacioncoda.org (Data from Google Analytics)

There were 13,294 page views. In descending order, those pages most visited were Literature, the Home page, the Workshops from Vuelvo a Sonreír, CoDAthon, Monthly Forum, f2f groups, Welcome to CoDA, Announcements, Audio experiences.

There were 513 clicks to purchase literature from the CoRe, Kindle and iTunes sites.

There were 1,836 visitors to the site. In descending order, those visits came from: Mexico, the US, Colombia, Argentina, Spain, Costa Rica, Uruguay, Ecuador, Guatemala and Chile.

Visitors to the site arrived using mobile phones (Android and iPhone) – 1,129; computers – 694 and tablets – 13.

NOTE: Only the Home, Announcements and Monthly Forum pages have been updated during this quarter.

News/Announcements and Monthly Forum posts - data from Constant Contact Reports

Posts sent: 11; to 779 subscribers; 11 unsubscribed.

Posts received: 10,095; posts opened: 3,044, links clicked on: 216.

Please note:

* On January 28th, SPO requested, in an email, that the web developer link the Constant Contact account to the coda.org site.

**On November 10, SPO asked in a subsequent email that the web developer resolve the problem of registering the Constant Contact listing on coda.org.

CoDA App in Spanish

This app was downloaded 1,116 times, in descending order in these 10 countries: Mexico, Spain, the US, Colombia, Argentina, Guatemala, Ecuador, Costa Rica, Uruguay and Brazil.

Announcements sent: 11; of which 2,953 posts were received.

Please note:

* On February 29, an update to the application with a link to CoDAteen in Spanish was uploaded to the coda.org/es site

YouTube / TikTok/ Instagram

- Through SPO's YouTube channel one may view the committee's Forums, Conventions as well as information about the committee. There have been 8,523 visits to the site this quarter. The channel has: 2,908 subscribers currently. There are 230 videos posted. Visitors entered using: whatsapp.com (1,574 visits or 52%); WhatsApp (1,061 visits, or 35%) and Google Search (89 visits, or 3%)
- In January 2023, SPO began disseminating information from Codependents Anonymous on Instagram and TikTok, using short video clips of creative content for those who do not know what CoDA is. There are a total of 439 followers on TikTok and 213 on Instagram.

WhatsApp - CoDA World in Spanish (CoDA Mundial en español)

Currently there are 205 people who have subscribed to this form of receiving SPO announcements. Their anonymity is protected because all participants' contact information is hidden.

General contact information is sent to this WhatsApp list.

CoDA Mundial was created as a list for dissemination only, precluding requests for information from that site.

This quarter, 31 informational messages were sent out. Users with questions were redirected to write to SPO at espanol@codal.org

Members:

Monica R./ México (Chair), Blanca F./SoCal, Adriana A./Colombia Elba A./ Mexico and Fernando C./ NorCal

Translation Subcommittee

The Translation Subcommittee continues working on the Spanish side of the website whenever possible. However, the limited number of trusted servants has significantly curtailed progress.

The Subcommittee provided the translation of preliminary documents and announcements regarding the CSC, as requested.

Subcommittee Member: Monica R/Mexico.

Board Liaison:

Byrle S.

World Connections Committee

1st Quarter Report:

1. **Communication and Information Update:** Ensuring that communication channels are active and updated, such as email aliases and committee liaison reports, is crucial for the smooth functioning of the organization.
2. **International Representation and Growth:** Tracking the progress and development of CoDA groups worldwide, particularly in regions like Iran, Canada, France, Portugal, Uganda, Iceland, Latvia, and Finland, indicates the global expansion and importance of the organization's outreach efforts. Various intergroups are facing unique challenges and making progress in their regions, such as obtaining grants, addressing communication issues, and increasing membership.
3. **Service Structure and Changes:** Addressing changes in service positions, such as resignations and transitions, ensures continuity in leadership and effective governance within the organization.
4. **Meeting Accessibility and Language Interpretation:** Discussing issues related to meeting accessibility, particularly regarding language interpretation for international events like the International CoDA Convention (ICC), reflects the organization's commitment to inclusivity and outreach to diverse linguistic communities.
5. **Upcoming Workshops and Committee Needs:** Highlighting upcoming events like the 2024 Sponsorship Workshop and identifying needs for Regional Service Representatives (RSRs) in various regions underscores the ongoing efforts to engage members, provide resources, and strengthen the organizational structure for effective service delivery.
6. **Progress and Concerns for international fellowship:**
 - a. Progress is noted in setting up translation programs by TMC.
 - b. Concerns regarding protecting bank account information are being resolved.

- c. Challenges with international sanctions persist, hindering financial support and translation grants to the international fellowship.
 - d. Delegate Relations Committee is developing tools for new joiners to CSC and planning on presenting at a fellowship forum.
 - e. Voting Entity Liaison is coordinating with the international delegates to inform delegate package and Eventbrite registration are live.
7. **Voting Entity/Intergroup Reports collaboration with CSC Prep Group:** Discussion revolves around the procedure for submitting and scheduling the CSC international VE/Intergroup reports, aiming to streamline the process and improve coordination between various entities. A decision is made to simplify the process of submitting VE reports to the Fellowship Service Worker (FSW) based on discussion points made during the meeting.

Goals for next Quarter:

1. Continue to foster Intergroup involvement in WCC from around the world. Regional Service Representatives are needed
2. Discuss and set goals for Face-to-Face meeting deferred to 2025
3. Support efforts towards CoDA World sending monies internationally

Members:

Acting Chair, Vice Chair – Roman A., England, UK
Treasurer – Leane G., Richmond, Ontario, Canada
Secretary – Carole T., Ottawa, Canada
Communications Liaison – Jeanne, Tennessee, USA

Intergroup Representatives (IR):

Canada – Carole T.
Iran – Mohsen A. and Pouria Z.
Tehran – Mehdi H.
Ontario – Leane G.
Russia Online – Roman A.
Russia Moscow – Kate MB
Latvia – Mila
Ireland – Aoibheann

Portugal – Ana
France – Claire
Iceland – Sara

Board Liaison – Steve S.
Alternate – Florence F.