

CoDA 3rd Quarter Service Report for 2021

Co-Dependents Anonymous, Inc. Hereinafter "CoDA, Inc." or simply
"CoDA"

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www.coda.org

CoDA Board

Board of Trustees

Board Mission Statement:

Acknowledging that we are all here for our personal recovery, the mission of the CoDA Board of Trustees is to ensure the longevity and fiscal health of the organization, to support the Fellowship's ongoing service work, to promote CoDA unity, and to reach the still suffering codependent.

To support and live the mission of the Board of Trustees, the Board continues to concentrate on FINANCE, EFFICIENCY, WEBSITE and SERVICE.

FINANCE

Please see this page of the website for more detail explaining how to make online Seventh Tradition donations at all levels of the CoDA structure:

<https://coda.org/guidelines-to-coda-digital-donations/>.

As a financial update, during the 3rd Quarter:

- CoDA increased funds on hand from \$503,719.06 at the end of Q2 to \$536,381.99 at the end of Q3.
- CoDA received from CoRe \$40,578.35 in royalties*
- CoDA received \$15,303.14 in 7th Tradition donations.

*Due to time lag between when CoRe mails the check to CoDA and CoDA receives and deposits the check, CoRe's figures may not agree with CoDA's.

Based on review and verification of the CSC 2021 recording we made the following correction to Motion #21044 in the CSC Final Motions:

To allow the CoDA Events Committee to organize financially self-supporting CoDA events, virtual or face to face, separate from the CoDA Service Conference (CSC) and International CoDA Convention (ICC) in coordination with local CoDA communities when possible. CoDA Treasurer will establish a separate account on behalf of the Events Committee to track the funds designated for this purpose. CoDA Treasurer will maintain a spreadsheet tracking income and expenses and share it on a quarterly basis with CoDA Board, Finance, and Events, and Quarterly Service Report and Events will report at next CSC. (This will be added to the Events Committee Description in the FSM.)

EFFICIENCY

CoDA held our second 100% virtual CoDA Service Conference (CSC) July 27-30, 2021

The Board had 3 virtual Face-to-Face meetings leading up to the conference.

During these meetings, we did the following:

1. Continued to work on, develop and problem solve issues with the website.
2. Prepared Board Motions for the 2021 CSC.
3. Prepared the Board Annual Report for the 2021 CSC and identified new priorities for 2021-2022.
4. Reviewed, assigned, and responded to the Voting Entity Issues submitted prior to the 2021 CSC.
5. Reviewed and discussed all motions submitted for the 2021 CSC.
6. Updated Yearly Motions Report – Reviewed and agreed to the current Yearly Motions Report dated July 24, 2021. Submitted the completed Yearly Motions Report to submitcsc@coda.org for the delegate package.
7. Reviewed and discussed financial concerns/needs.

Post conference the new Board has met 3 times to begin work for 2021-2022 and have completed the following:

1. New Committee Liaisons have been assigned.
2. Continued to review and discuss changes to the Board P&P (Policy & Procedure).
3. Created a CSC Summary of Motions document for the 2021 Delegate Package.
4. Completed the Post Conference steps as outlined by Sec. 2.9 of the Board P&P.
5. Reviewed and requested changes to the 2021 post conference version of the Fellowship Service Manual (FSM).
6. Post CSC Motion action items
 - Updated Social-Media and Anonymity page (CSC Motion #21022)
 - Tradition 11 changes: in process (CSC Motion #21040)

- CSC approved VE literature: In process (CSC Motion #21067)

Two of the recent 2021 CoDA Service Conference (CSC) passed by Simple Majority. Here is what the [Fellowship Service Manual \(FSM\)](#) states:

Simple vs. two-thirds (2/3) majority. A motion passes if it is accepted by a simple majority of the total number of Voting Members present. If it passes by a two-thirds (2/3) vote of the total number of Voting Members present, it is binding upon the Trustees, except to the extent the implementation of such a motion would cause the Trustees to be in violation of the Board of Trustees' legal responsibilities to the Corporation and its members or would put the fiscal integrity of the Corporation at risk. **A simple majority is not binding on the Board of Trustees, although they may agree to be bound by the vote.**

Fellowship Service Manual (FSM) Part 4, Page 17-18, Revision 2021-05-09, Approved 2020

- Motion 21008 (See Below) - Passed by Simple Majority: Board supports this motion.
- Motion 21035 (See Below) - Passed by Simple Majority: Board does not support this motion. The Board is seeking legal advice on this matter with a possible 2022 CSC motion.

From the Motion Summary:

- **Motion 21008 – #2 (CoDA Service Structure Chart)** The Co-Dependents Anonymous (CoDA) Service Structure chart of the inverted pyramid revert to the chart used by CoDA from 2005-2016 as in Figure 1 below. The CoDA Service Structure diagram that is currently displayed in the Fellowship Service Manual, Part 1, Page 12 has never been approved by Conference. Also, in the absence of a binding vote on ad hoc Motions 20030 and 20031 at the 2020 CSC, there is no consensus supporting a change to the inverted pyramid

charts presented in either motion.

Motion Key 5320 Motion – Passed Simple majority – not binding on Board

- **Motion 21035 - (Translation and Publication Information / Disclaimer)**
To place following wording on the Title or Information page of publications of translated CoDA Materials: Printed and distributed in “country” By “name of organization or Country” with permission, under license from Co-Dependents Anonymous Inc. This pamphlet/ book/ booklet (pick one) was translated, edited, and approved by volunteers using group conscience in (Country). Or in the footer of CoDA documents: This Document was translated by volunteers using group conscience in (Country). This motion will take effect when initially printing or at the next reprinting of translated CoDA materials. (To create standard Publication wording for translations belonging to CoDA, Inc. To clarify that CoDA, Inc. does not review or endorse translations. They are the responsibility of the translating country.)

Motion Key 5365 Motion – Passed Simple majority – not binding on Board.

The Board has approved the hiring of a new Fellowship Service Worker (FSW) since the 2021 CoDA Service Conference (CSC) for clerical support to assist World Service committees. We are still in the development stage of seeking and hiring this new FSW.

WEBSITE

The 2021 CoDA Service Conference (CSC) Delegate Package has been moved to the [codependents.org](https://www.codependents.org) website:

<https://www.codependents.org/CSC/2021/2021.htm>

The Board continues to work with IntersectionOnLine website developers to further improve the website. Web liaison Transition Team met on August 16 (outgoing Chair and Web Liaison, new Chair, new Web Liaison, Webmaster), Website consultant and IntersectionOnLine (Website developers for CoDA.org)

Time-Zone Estimate – we currently offer time zone for online and phone search. We are now getting an estimate from IntersectionOnLine to get the time zone feature for all meeting types.

Meeting search issues: IntersectionOnLine is working on correcting the global meeting search so that you can use city/state/zip code and country- If able to do this in a satisfactory manner, we can skip the authorized 10 hours of work for the reinstatement of a manual zip code search.

Work in progress: Adding separate search fields in the Online meeting search: chat/forums/video.

SERVICE

Motion approved unanimously to initiate a CoDA Teen/Young Adult Task Force to focus on gathering information and materials to support and carry the message to the still suffering codependent who may be a teen or young adult. The Board Web Liaison will act as a Board liaison to this group and actively recruit volunteers who desire to do service for CoDA teen/young adult, as well as at least one member from each of the following committees (Outreach, Hospital and Institutions (H&I), Literature, Spanish Outreach, Service Structure) and/or any other Board or Committee members who wish to participate.

The intent will be to create a meeting starter packet as well as establish a webpage dedicated to the CoDA teen and young adults. We will bring our meeting starter packet and/or other pertinent literature/materials back to the 2022 CoDA Service Conference for a vote.

Board Members: Chair - Gail S, Nevada; **Vice Chair** - Yaniv S. Israel; **Treasurer** - Barbara D, NorCal; **Secretary** - Faith J, ON, Canada; Jose R, Guatemala; **Members-at-large:** **Alternate Board Members:** Katherine T (#1), Arizona and Florence F. (#2), Maryland

FELLOWSHIP SERVICES WORKER / ADMIN. ASSISTANT

I am Joan, a recovering codependent, and so lucky to say that I am one of CoDA's "special workers" referenced in Tradition Eight. As our office is virtual, I work by myself but I stay in communication with our standing committees when opportunities arise, with my Board liaison, and happily with our Fellowship far and wide.

First, just want to mention that this very month our CoDA Fellowship marks its 35th anniversary!

The last twenty or so months have demanded a lot of everyone while we continued to carry the CoDA message. My observation is that members and their groups took all this very seriously and worked to be flexible. During the last six months, some groups have been experimenting with returning to face-to-face {F2F}, either by choosing a hybrid set up—F2F and virtual, or simply giving up the virtual format. All along, most of the groups which returned to F2F included special instructions noting that they were either requiring or urging mask wearing and social distancing. Some lucky groups were meeting outside as weather permitted.

I do not have statistics on this, but here is an informal sampling of how the experimenting has gone: Many of the first meetings to return to F2F, later

reverted to virtual when the infections increased again. Alternatively, some of the meetings which chose to maintain the virtual link and combine that with F2F, have later dropped the virtual link, reporting that they found it cumbersome to maintain both. A number of meetings which used to be only F2F prior to the pandemic have dropped their F2F listing and are now only going to be online from this time forward. Speaking of online meetings, the pandemic has spurred the registering of more and more brand new online meetings.

This is a good time to mention that any one meeting can only be registered under a single category: F2F (worldwide), Online, or Phone. The decision was made early on not to double register any one group. Of course, the many F2F meetings which are using online platforms are including the online details on their F2F listing.

Whether you are augmenting a F2F record with online details or registering an online group, it is super important to make sure that you send in the precise online link. Even if you do not want the link displayed on the listing of your meeting and instead want to ask that folks email or text to receive the link and/or password, the true link has to be submitted when first being registered or when asking that the F2F record include the announcement that the group is meeting virtually.

Another very important facet of listing your meeting is to include at least one contact who is willing to have their phone and email displayed on meeting listing. Two contacts are even better.

When you want to inquire about or update a specific meeting, please send in the CoDA Meeting ID#. The CoDA Meeting ID# is the best way for me to make sure I am giving you the right information or that I am updating the correct record. The form of the CoDA Meeting ID# for face-to-face (F2F) meetings in the US begins with a US state abbreviation and is followed by numerals (i.e. NY212), for F2F meetings outside of the US, those begin with a capital W then the country ID and then numerals (i.e. WMX001). For online and phone meetings the ID# begins with WW and then 3 numerals. Many members are sending me the zoom meeting ID#, and that does not make it possible for me to locate a meeting record.

There are more and more 7th Tradition contributions coming in through PayPal. This is wonderful. If you wish to specify that a contribution is from

a particular group, you can note the CoDA Meeting ID# in any of the fields in which PayPal allows typing.

As we are approaching the end of the year, here's another reminder about 7th Tradition contributions: some members make "directed giving" contributions through investment institutions in which they have holdings. If you are going to do this, please make sure that you ask the institution to include a statement in the accompanying letter to CoDA that the contribution is being given by a member of the CoDA Fellowship. If this is not done, the contribution has to be returned.

A question came today to meetings@coda.org (*you can always reach me at the meetings address*) wondering how groups were addressing chips and medallions during this time. I shared what I knew from experience or from hearing about this from members. Some groups are simply acknowledging that chips and medallions are not being distributed at this time; some groups either were or still are mailing the very chip or medallion if a member is willing to give a street address and if there is enough 7th Tradition money to support the service; some meetings are emailing a picture of the specific chip or medallion. Also, announcements are made that chips and medallions are available online for ordering (www.coda.org and hit the "Store" button.)

In closing, here are my three favorite reminders: please always reference the CoDA Group ID# of a meeting when writing to meetings@coda.org or info@coda.org (the info emails go to the Communications Committee.) This is a huge time saver for me and for our trusted servants on the CoDA Email Team answering emails. Another tip, please make checks or money orders payable in one of these ways: CoDA, Inc., or Co-Dependents Anonymous, Inc., or even just CoDA. When other terms are used (such as Fellowship Services, or CoDA office, or CoDA world service), I sadly have to return the check and cause you more effort!! It is also great when you mark the CoDA Group ID# on the check or money order.

My third reminder is this—I am grateful to be one of your Fellowship Service Workers.

Joan O'C

FELLOWSHIP SERVICES WORKER / Email List Coordinator

We would really appreciate it if you would share the CoDA email lists with your home meetings, so we can continue to grow our subscribers. Our subscriber numbers continue to show slow growth. If every person reading this would take this information back to your home group, I suspect our subscriber base would once again have a growth spurt!

At this time the email lists are our #1 means of communication with the fellowship. Members can sign up here:

<https://www.codependents.org/sub.htm>.

You can view all past announcements from the 7 public lists in our archives here: https://www.codependents.org/coda_email_lists.htm . Please click on the list of interest, then you can either browse or search past mailings.

To smart phone users: we have been formatting for readability on smart phones for several years. Any email can be received on most smart phones and reads similarly to a text message!

Subscription statistics as of 10/06/21 are as follows:

CoDA Announcements:	6609 (up from 6518 on 6/06/21)
Co-NNections	
Weekly Reading List:	12,787 (up from 12,462 on 06/06/21)
QSR List:	3501 (up from 3415 on 06/06/21)
Hospitals & Institutions List:	2988 (up from 2932 on 06/06/21)
Events	4729 (up from 4176 on 06/06/21)
Group Representative List:	2544 (up from 2536 on 6/06/21)
Fellowship Forum Reminder	1584 (up from 1207 on 6/06/21)

Our average email open rate seems to average between 25-35%, which is slightly above industry standards.

To make sure your subscription doesn't fail:

- A. **Please check the spelling of your email address carefully.** Many subscriptions fail with a message that the email address does not exist.
- B. **Please check the spam filters** on your (not CoDA's) email providers. These filters have blocked some subscription attempts. To avoid this, before subscribing please read the "Email Whitelist Instructions": <https://www.codependents.org/whitelist.htm>. The suggestions found there for your email provider will likely resolve the issue.
- C. Subscribing via one email provider and then forwarding CoDA emails to your phone or another email address can cause problems. Successful receipt of CoDA emails is more likely if you subscribe using the address where you will actually read them.

From 06/6/21 – 10/06/21, 28 announcements were sent out on the CoDA General Announcements list. Additional announcements were sent on the Events list, the Meeting Contact list, the QSR list, The Hospital and Institutions list and the Co-NNections' Weekly Readings list.

And finally, we have several closed limited lists for internal use, including 3 CoDA Service Conference (CSC) lists, an International CoDA Conference (ICC) list, lists for CoDA virtual events and a list for all committees & volunteer service workers.

I also maintain <https://www.codependents.org/>

Codependents.org continues to grow! CoDA.org's sister site now houses a history of the CoDA board in addition to the public CSC archives, Fellowship Forum audios, CSC audio since 2016, CoDA historical documents and the CoDA email lists. There is a complete index at <https://www.codependents.org/>

I also continue to facilitate the CoDA Service Conference (CSC) Prep Work Group; working alongside the Events Chair, the Voting Entity Liaison, and the Work Group's Board Liaison. We plan to start back up in January 2021.

I will also soon be doing video posting on the CoDA YouTube page.

I have also been interactive with the Events and Co-NNections committees in addition to other CoDA Fellowship Service Workers, and the Web and Board liaisons. I welcome the opportunity to continue to assist in ongoing projects.

Finally, I forward many misaddressed emails (kind of like an email switchboard operator) and write and send out occasional announcements regarding technical Issues that impact the fellowship. I compile the QSR that you are reading. I assist CoDA volunteers & members with tech issues and part of my duties include creating a quarterly "local CoDA events" announcement which has been largely on hold due to the pandemic.

A reminder to all CoDA committees - the Email Lists are here for YOU! If you would like information or an announcement sent out to the CoDA Fellowship, please email it, in plain text or Word formatting (we can now also embed graphics in the email announcements), to codalist@coda.org

In Service,

Geff R

CoDA Fellowship Service Worker/Email List Coordinator

Board Liaison, Gail S. (Nevada)

CoDA Resource Publishing (CoRe)

The CoRe Board had its normal monthly conference call meetings each month.

Literature Printed and / or Reprinted- English Language

12 Step Handbook

12 and 12 Green Workbook

Making Choices

Coins and Medallions

1 year coins ordered and received

3 month coins ordered and received

2021 Royalties Paid to CoDA

July \$18,065.60 August \$11,618.41 September (waiting for reports)

Free Literature Distributed

CoRe sent out seven (1) English Starter Kits

**“Starter Kit” is a collection of CoDA endorsed literature, retail value of \$35.00, which is sent to new (startup) CoDA meetings in the US at no charge.*

Other Projects

Online Store (corepublications.org) - Customers experienced problems with errors messages when placing orders. Also, customers experienced duplicate orders and duplications payments. CoRe worked with webmaster, bookkeeper and warehouse manager to isolate the problems and provide resolution.

Project Accessibility - Continue to make literature more accessible by creating epub's with audio capability for the top 5 selling English booklets. Quotes received and booklets identified. Epub's will be available on corepublications.org in approximately 4 weeks.. Epub's will be priced at \$3.00.

Adult Coloring book - The book has received final edits and is going to production set-up. 1000 copies will be printed and available on corepublications.org in about weeks.

Spanish Audio Pocket Blue Book – Is available on Audible.

2020 – 2021 Board of Trustees:

Yvonne K (NorCal) – Chair

Annie S (PA) – Vice Chair

Kathy H (PA) – Treasurer

Judy O (FL) – Secretary

Ritchard I (Canada) – Trustee

Communications Committee

Communications has had a busy 3 months! We have 3 sub-committees: Audio/Visual/Media (AVM), Coda Phone team (c-phone), and CoDA Email team (CET). The Fellowship Forum is contained within the general committee functions.

C-Phone answered 119 calls this quarter, to assist those in the fellowship. The volunteers that return calls are: Chris, Raul, Jen, Dayle, Daniel, Charlotte, and Linda.

CET responded to 256 emails from the fellowship. The volunteers are: Bev, Patrice, Chris, Mary, Raul, and Lizzie.

The Fellowship Forum is very active and has forums on the last Saturday of each month. The topics vary, and this provides not only a speaker, but a chance for questions and answers, since it is a forum. Please join us as the forum continues to serve the fellowship. If you have topics you would like to hear about, or if you would like to share on a topic, please contact comm@coda.org and put in the subject fellowship forum. The fellowship forum volunteers are David and James.

The AVM is in the first stages of their process. Currently they are creating content for the YouTube channel and will be sending an announcement out when this is ready to go. We are very excited about the endless possibilities this new area allows! AVM is also working on creating more announcements for the fellowship. The volunteers for this are: James, Kaga, Susi, Jeanne.

We are grateful for this opportunity to serve the fellowship and look forward to another wonderful quarter!

Members: Chris, Raul, Jen, Dayle, Daniel, Charlotte, Linda, Bev, Patrice, Lizzie, Mary, Raul, David, James, Kaga, Susi, and Jeanne.

In service,

Mary, Comm Chair

Co-NNections Committee

The Co-NNections Committee works to inspire the fellowship through publication of the Weekly Reading (WR) and Meeting in Print (MIP). We encourage the fellowship to submit new, inspirational articles relating to recovery from codependency.

At this time the parent committee does not have a chair; we are rotating the position on a monthly basis.

The Committee is seeking new volunteers. If you wake up in the middle of the night, and your brain has been thinking while you slept, and wants to do some work, consider giving it submissions to edit, for Weekly Readings (WR) and Meeting in Print (MIP).

This quarter the Weekly Reading subcommittee sent out fellowship recovery stories each week, by email subscription. Meeting in Print is published and posted quarterly on the website. September's issue was recently published on CoDA.org: <https://coda.org/meeting-in-print/>

What's new: The committee dropped to 2 people in late spring. Geff R (WA) temporarily rejoined to allow us to remain as a full committee. Since then the committee has grown to 8 members as of the time of writing. Geff's intention was to temporarily rejoin, and he will be leaving after the November business meeting.

Meeting in Print is published and posted quarterly on the website and its availability on the website is announced to the email list at the same time.

The Meeting in Print subcommittee publishes longer fellowship recovery stories, poems and art. To read Meeting in Print please go to coda.org/home/mip/. To submit a recovery story for either Weekly Readings or Meeting in Print, please go to coda.org/submit-your-story/.

This quarter, it came to our attention that links to some past MiP issues were no longer active. We have recovered two of the issues but are still in search of issue #s 3, 4, 5 and 12. We are reaching out to the fellowship in the hope that a member downloaded and saved them for personal use, if you have a copy, please email mip@coda.org. All remaining issues have been backed up off of the server as a precautionary measure.

To submit a recovery story or volunteer for a service position on this subcommittee, please go here: mip@coda.org.

The Weekly Reading Subcommittee has sent out an original inspirational story of recovery from the fellowship every week. As of early October 2021 we have 12,772 subscribers.

To subscribe to the readings, go here: <https://codependents.org/cgi-bin/dada/mail.cgi/list/connections/>. To submit a story to Weekly Reading, or volunteer for a service position, please go here: <https://coda.org/submit-your-story/>

Everyone has a story that can help another codependent. Simply address the following questions in your submission: "What was it like? What happened? What's it like now?", or write about a codependency recovery topic that interests you, such as sponsorship, boundaries, service, communication, working the Steps – the possibilities are endless!

When an article is not accepted, a member of the subcommittee may volunteer to help authors edit their stories for publication. To see the current weekly reading, please go to: <https://coda.org/co-nnections-recovery-stories/>. Older readings (2015-2017) can be viewed here: <http://codependents.org/cgi-bin/dada/mail.cgi/list/connections/> while some pre 2015 readings still are up under “categories” at <https://coda.org/category>.

Members:

Geff R. Washington (Current WR Chair)
Caryn T. Colorado (WR Chair starting in November)
Resa G. Minnesota (MIP Chair)
Alison J Florida
Annika
Don B. SoCal
Jim H. SoCal
Laurel H. Utah

Board Liaisons:

Joe R. Guatemala
Katherine T. Arizona

Events Committee

The Events Committee grew by three (3) new members. We are excited to welcome Tonya B. from CA, Deb M. from VA, and Sasika F. from Germany to the committee. In addition to the new members, Kris K, the Chair of the World Connections Committee, will be a liaison to the committee to help with reaching and bringing forward the needs of the international community.

Global Conversation with Ken & Mary, July 17th, brought together the International CoDA Community in a one-day consecutive interpretation webinar event. It was attended by the Fellowship from all continents, North, South and Central Americas, Europe, Asia, Africa, and Australia, represented by 55 countries. There were 18 Trusted Servants offering interpretation of 9 different languages. At one time it was noted there were

over 900 people in attendance and more than \$1475 was raised for this event.

The CoDA Service Conference (CSC) was held virtually July 26th- July 30th, 2021. Professional Interpreters were hired for one language this year. It was well attended, and a motion summary has been distributed. If you would like more information about the CSC, the Delegate packet is still available for review at [World Service Events - CoDA.org](https://www.worldserviceevents.org/co-da)

After CSC, our efforts turned to the virtual International CoDA Convention (ICC). The ICC was held on October 9th, 2021. It consisted of 9 workshops/speakers in three sessions throughout the day. Simultaneous interpretation was offered by Trusted Servants in 3 languages. One country was grateful for the opportunity to share the CoDA message in one of the breakout rooms with English interpretation, consecutive style. It was well attended by the international community. There were ~300 attendees, although over 1000 people registered. It may be that some registered who were not able to come on the list to get the recordings. Being able to provide the recording will carry the message to the codependent who still suffers long after the event. We raised \$2100 in 7th tradition donations.

Now our efforts are turning to Rapid City, South Dakota for the 2022 CSC and ICC. The 2022 CSC will be held in person and virtually from August 22 – 25, 2022. An in-person ICC will follow August 26 – 28, 2022. The flyer will be coming soon at [World Service Events - CoDA.org](https://www.worldserviceevents.org/co-da). Registration is open at 2022codaconvention.eventbrite.com.

While working on the 2022 CSC/ICC, we will also start looking at hotels for CSC/ICC in Texas in 2023. We will also look for opportunities to host other events to carry the message to the codependent who still suffers.

Yours In Service,
CoDA Events Committee

Members: Chair: Kevin M.- NY, Current Members: Kathy H.- PA, Florence F.- MD, Carole T. - Ontario, Lorraine K. - GA, Shaf - Great Britain, Tonya B. - CA, Deb M. - VA, Sasika F. - Germany, Barbara D. - NorCAL (Board Liaison), Kris K. - Turkey (WCC Liaison)

Finance Committee

The Finance Committee met 3 times by Zoom, focusing mostly on preparing for the CSC and following up from what we learned at the CSC.

a. Here are the quarter end financial results for CoDA Inc.:

<i>as of 9/30/2021</i>	Actual	Budget (Q3)
YTD Income	\$ 171,033 😊	\$155,269
YTD Expenses	\$ 90,567 😊	\$221,157
YTD Net Income	\$ 80,466	-\$65,888
YTD Cash	\$ 537,102	N/A

Our committee has also:

- Accepted two new members to the Finance Committee, Marily who has accounting experience and Judi, who has been a previous Finance Committee Chair.
- The changes to the CoDA Int'l investment policy were approved at the 2021 CSC. We are now working on a process to select an investment advisor.
- We discussed and agreed on the following priorities for the 2021-2022 work year:
 1. Agree & execute on investment advisor selection plan
 2. Review the steps to complete an ERR
 3. Financial transparency for CoDA Int'l
 4. Review the FMAF process
 5. Assess, analyze and advise on global royalty process
 6. Group Level Treasurer's Handbook revise/release
 7. Lead global conscience on who pays for interpretation
- Approved 1 ERR form this quarter

We have several additional projects and need volunteers to assist us. We are actively seeking new members to assist on projects.

NEW Committee Liaison List:

Committee	Primary	Backup	F2F Rotation
Board	Lou	Rob	N/A
Communications	Rob	Tina	2024 - 3rd
Connections	Marily	Lou	2023 - 2nd
Events	Lou	Rob	2023 - 3rd
Finance	Rob	Lou	2024 - 2nd
Hospitals and Institutions (H&I)	Rob	Judi	2023 - 1st
IMC	Judi	Rob	2022 - 1st
Literature	Tina	Judi	2023 - 4th
Outreach	Lou	Tina	2024 - 1st
Service Structure (SSC)	Rob	Rob	2022 - 2nd
Spanish Outreach	Rob	Judi	2024 - 4th
Translation Management (TMC)	Judi	Lou	2022 - 4th
World Connections (WCC)	Rob	Lou	2022 - 3rd

Respectfully submitted,

Rob O, Marily, Judi, Tina and Lou L, members

Barbara, treasurer and Board Liaison; Gail S., back-up Board Liaison

Hospitals & Institutions Committee (H&I)

The 3rd quarter of 2021, our committee has held Zoom meetings every third Thursday of the month at 8 PM EST, as of September our new time for meeting is from 5 to 6:30 PM EST.

We continue to update our website and maintain Books for Inmates and Institutions and correspondence with inmates and institutions who contact us. We have received correspondence from members from other countries interested in being of service to the codependent in prisons and residential facilities where attendance at meetings open to the public is restricted. We encourage Countries to develop their own H&I Committee since their institutions and facilities have their own regulations which may differ from the United States. We find differences from state to state and facility to

facility in the US. We encourage countries to reach out to the US H&I committee for guidance and to share experience, strength, and hope.

We are working on:

- Updating the Inmate Sponsorship Program
- Updating our database to facilitate communication between trusted servants, the H&I committee, and facilities.
- Developing a presentation package to use for initial contact with Institutions. Our goal is to guide and make recommendations to members in accessing Institutions and contacts, to make available literature and other resources to Inmates and other Institutions.

This quarter, we received 41 requests (3 were emails) requesting books or information for a total of 89 people, the majority of whom were in rehab facilities; 46 were first-time contacts; total 22 institutions, 9 of which were new. The Books for Inmates and Institutions Program received a total of \$481.53 in donations this quarter.

For the inmate sponsorship coordinator report: In the third quarter we received 4 completed requests for sponsors and two requests from current sponsees to get new sponsors.

H&I Literature Report 3rd Quarter	Jul	Aug	Sept	Total
Piece of Literature				
Co-Dependents Anonymous Book	0	35	41	76
Co-Dependents Anonymous Pocket Book-SP	0	0	0	0
12 Steps & 12 Traditions Workbook	0	12	15	27
12 Steps & 12 Traditions Workbook-SP	0	0	0	0
Standard Packet	0	7	7	14
Standard Packet-SP	0	0	0	0
Institutional Meeting Handbook	0	0	4	4
In This Moment*	0	6	2	8

CoDA Meeting Handbook/MSP	0	0	0	0
Library in English (Includes In This Moment*)	0	0	0	0
Library in Spanish	0	0	0	0
Other	0	0	0	0
TOTAL	0	60	69	129
Cost for literature (+ shipping)	0	\$274.45	\$334.89	\$609.34

Committee members:

Terry D. CT	Chair
Kathy L. IL	Postal mail Corresponding Secretary
Lou L., IL	Literature Distribution Coordinator
Jim K. PA	Sponsorship Coordinator
David A. NY	member at large
Gillian A. UK	member at large
Faith J. CA	Board Liaison
Yaniv S. IS	Board Liaison back-up

Issues & Mediation Committee (IMC)

No report submitted

Literature Committee

CLC continues to meet monthly as a committee for a 90-minute Zoom call. Each member has been working independently and in one or more small group project. Project groups have been meeting weekly to discuss, write, and edit. The final group conscience includes the full committee.

This summer we welcomed five new members and said goodbye to one.

Projects worked on this quarter:

Motions were approved for endorsement, CSC 2021:

Newcomer Handbook, Second Edition:

Updated and expanded, a new edition of the original booklet, has been completed.

Making Choices in Recovery, Positive Affirmations for Working on Our Shortcomings:

Updated and expanded, the Second Edition of the original booklet, *Making Choices*, has been sent to CoRe for publication.

Prayers for the Twelve Traditions:

Written by CLC, presented as a service piece to be posted on the website, planning to make edits and resubmit in 2022.

Codependency and Recovery: The Differences:

Was presented and endorsed as a service item at CSC 2021. Currently, the Board is still reviewing legal ownership.

The Longer Serenity Prayer:

Was presented and endorsed as a service item at CSC 2021. Currently, the Board is still reviewing legal ownership.

The Joy in The Journey, Coloring Book:

This joint project with CoRe will be published once final edits and technical issues are resolved.

Tools for Recovery:

Submitted edits and updates, including the additions of *The Welcome* and *The Promises*, to be printed by CoRe.

Follow up items:**Patterns and Characteristics list on website, Texas VE motion:**

The VE decided to withdraw their motion for this year and will work with CLC to bring a new motion in 2022.

Ongoing projects:***Twelve Steps & Twelve Traditions Workbook,***

Changes are in the works including edits and the addition of prayers for each Steps and Traditions. We plan is to present the new edition for endorsement at 2022 CSC.

Growing up in CoDA:

New book about becoming emotionally mature. Spanish Outreach has expressed interest in the project. Our goal is to present this new book for endorsement at CSC 2022.

Reparenting Our Inner Child

New pamphlet to be presented for endorsement at CSC 2022.

Story Gatherers:

A new book, a collection of longer recovery stories, like the ones in our basic text, *Co-Dependents Anonymous*. Stories have been solicited from CoDA members with many years in the program, including from members outside the US. Some stories collected previously may be updated. We continue to solicit stories and are working on getting some copyrights. Our goal is to present this new book for endorsement at CSC in 2022 or 2023.

Proposed New Daily Reader:

We are actively soliciting submissions from the Fellowship and CLC members. We have received twenty so far, 346 to go!

We plan to gather for a retreat for October 16th and 17th to do a group inventory and discuss the projects for this year.

Our committee has been blessed by five new active members this quarter.

Committee members: Abbey, Alyse, Barbara, Gillian, Hannah, Karen D, Karen T, Leslie, Lisa J, Teresa, Terry Ann, Sara (Secretary), Terry (Chair)

Board Liaisons: Faith, Florence

Outreach Committee

During the 3rd quarter of 2021, 7/1/21-9/31/21, the Outreach Committee completed the contact of all the US meetings to update their meeting on the CoDA.org website. We have been working with H&I to develop outreach programs within hospitals, prisons and other correction-based programs. We are also working with the CoDA International Fellowship to develop an understanding of their needs regarding institutions and medical facilities.

Outreach has updated regular and alternative meeting formats that will be posted on the website. Outreach workgroup is collecting ideas for online meeting formats to be made into templates. The Outreach Resource Guide was completely edited and revised.

Outreach continues to update International Meetings and has proposed a Google doc that provides US and International meetings and Intergroup information to be updated regularly. Developing plans to modify the “Outreach” tab on the CoDA website to “World Outreach”, and is developing specific recommendations to be submitted to the Web liaison.

Outreach focus group will work to review and revise the *CoDA Guidelines for Anonymity in Social Media*. When the focus group has approved a draft of the guidelines, Outreach will work with Communications Committee to present the revised version at CSC 2022.

Jay G continues as the Chair. Sharon B. will help as co-chair. Betsy G will remain as secretary. Our Board Liaison is Yaniv S, and Faith J is backup.

The Outreach Committee meets monthly and meeting was changed to the second Thursday of each month from 5-6:30 pm Eastern/ 2-3:30 pm Pacific using Zoom or phone.

8 Members: Jay G. (Pennsylvania, U.S.) Chair, Sharon B. (British Columbia, Canada) Co-chair, Gerry B. (British Columbia, Canada), James K. (Pennsylvania, U.S.), Byrle S. (Arkansas, U.S.), Gillian (U.K.), Kate F. (U.K.), Yaniv S. (Board Liaison), and Faith J. (Board Liaison backup).

Spanish Outreach Committee (SPO)

The tasks of Spanish Outreach include answering the phone line, answering email, organizing the Monthly Information Forum for Codependents and translations (via the Translation Subcommittee)

Spanish Outreach received:

- ✓ 73 phone calls, that included requests to enter telephone meetings as well as requests to participate in alternative meetings on the Skype or Zoom platforms.
- ✓ 95 emails

Spanish Outreach met 43 times, on the following dates:

July 9, 10 (twice), 11, 13, 14, 16, 17, 18 (twice), 20 (twice), 21, 23 (twice), 24, and 31; **August** 1, 5, 7, 9, 16, 19, 23, 26, 30 and **September** 3 (twice), 6, 10, 11 (twice), 12, 13, 16, 17 (twice), 19, 20, 22 (twice), 23, 30

SPO's most significant activities were:

- Presentation and withdrawal of motion 21033 about the need for CoDA Teen literature at the CoDA Service Conference. A video summary of the motion was shown during the CSC.
- Organization and implementation of the Second Spanish Speaking CoDA Convention
- Reactivation of the YouTube channel
- Addition of another activity to the Monthly Forum: the Cinema Forum
- Translations (see the **Report of the Translation Subcommittee**, below)
- Collaboration with the Events Committee's ***Global Conversation with Ken and Mary***

Translation Subcommittee Report, July – September 2021

The subcommittee met 7 times: July 2nd, 12th, 14th, 19th and 23rd as well as August 11th and 17th.

The work of translating the documents that make up the web site continued this quarter, and it can be summarized as follows:

- 31% of the translations need to be updated
- 30% are published but contain links that need to be translated

- 34% of the translations are finished and published
- 2% are translations in progress
- 1% translations that are uploading
- (Report as of Sept. 2, 2021)

Three meetings were held with the webmaster, to carry out a detailed examination of the web site. In them, several corrections that needed to be made to various pages were noted.

Those same observations were sent in a report to the web liaison, divided into two stages in the hope that the corrections could be undertaken.

With the arrival of the CSC and, later, the annual Spanish-speaking CoDA Convention, there was a pause in the delivery of translations, since SPO members found themselves engaged in several tasks that needed to be completed, as well as additional services during those events.

When the Committee met with the new Trustees who are liaisons between SPO and CoDA World (August 23rd, September 3rd and 13th), the Translations Subcommittee had occasion to affirm its work commitment and finding agreement that a certain flexibility may exist with respect to some pages in translation, if no change of the message is involved.

The Translations Subcommittee will set up a meeting to recruit new translators to facilitate the delivery of the web site.

Once the process of submitting translated documents resumes, the Subcommittee will wait for a prudent interval before it requests another meeting with the webmaster, to take a new, detailed look at the website in a periodical review.

In service,
Mónica R.,
Chair,
Translation Subcommittee

MEMBERS: Nadia R/Argentina, Mónica R/México, Adriana A/Colombia,
Linda A/Southern California

Liaisons to CoDA World: Bárbara D and Florence F

Comité de Divulgación (Spanish Outreach)

Informe del Tercer Trimestre, de Julio a Septiembre, 2021

Las labores del Comité de Divulgación incluyen: respuesta de línea telefónica, respuesta de correo electrónico, organización del Foro Mensual de Información para Codependientes, traducciones (a través del Subcomité de Traducciones)

El Comité recibió:

- ✓ 73 llamadas en las cuales se hacía solicitud para ingresar a los grupos telefónicos y se solicitaba referencia para participar grupos alternativos a través de las plataformas Skype o Zoom.
- ✓ 95 correos electrónicos

El Comité se reunió 43 veces, en las siguientes fechas:

9 de julio, 10 de julio (2 veces), 11 de julio, 13 de julio, 14 de julio, 16 de julio, 17 de julio, 18 de julio (2 veces), 20 de julio (2 veces), 21 de julio, 22 de julio, 24 de julio, 31 de julio, 1 de agosto, 5 de agosto, 7 de agosto, 9 de agosto, 16 de agosto, 19 de agosto, 23 de agosto (2 veces), 26 de agosto, 30 de agosto, 3 de septiembre (2 veces), 6 de septiembre, 10 de septiembre, 11 de septiembre (2 veces), 12 de septiembre, 13 de septiembre, 16 de septiembre, 17 de septiembre (2 veces), 19 de septiembre, 20 de septiembre, 22 de septiembre (2 veces), 23 de septiembre, 30 de septiembre,

Las actividades más significativas fueron:

- Presentación de la moción 21003 y retirada de ella. Un video que la explicaba se presentó en la Conferencia de Servicio.
- Organización y puesta en marcha de la Segunda Convención de Habla Hispana
- Reactivación del canal de YouTube
- Agregar otra actividad al Foro Mensual: el Cine Foro

- Traducciones (ver el **Informe del Subcomité de Traducciones**, abajo)
- Colaboración con el Comité de Eventos para la ***Conversación Global de Ken y Mary***

Informe del Subcomité de Traducciones, Julio - Septiembre 2021

Nos reunimos 7 veces: el 2, 12, 14, 19 y 23 de julio más el 11 y el 17 de agosto.

En este trimestre se dio continuidad al trabajo de las traducciones de documentos que integran la página web, quedando esta de la siguiente manera:

- 31% sin actualizar
- 30% publicado, pero con enlaces pendientes de traducción
- 34% terminado y publicado
- 2% traducciones en progreso
- 1% traducciones cargando en página
- (informe al 2 de septiembre 2021)

Se tuvieron tres reuniones con el webmaster para realizar un recorrido detallado por el sitio web, en dónde se fueron tomando notas de diversas correcciones que habrían de realizarse a varias páginas.

Mismas correcciones que fueron enviadas en un informe al [webliaison](#) dividido en dos etapas para llevar a cabo su corrección.

El envío de traducciones se detuvo al llegar la CSC y posteriormente la Convención anual de CoDA Hispanohablante, ya que los miembros del Comité de Divulgación se vieron inmersos en diversas tareas para cumplir con servicios adicionales en los eventos mencionados.

Al reunirse el Comité con las nuevas Custodias que forman el enlace entre Divulgación y CoDA mundial (el 23 de agosto más el 3 y el 13 de septiembre), el Subcomité de Traducciones tuvo oportunidad de expresar su firma de trabajo, llegando a estar de acuerdo en que exista flexibilidad

en la traducción de algunas páginas siempre y cuando éstas no pierdan su esencia.

El Subcomité de Traducciones convocará a reclutar nuevos servidores para dar agilidad a la entrega del sitio.

Una vez que se ponga en marcha nuevamente la entrega de documentos con traducción el Subcomité esperará un tiempo prudente para solicitar una nueva reunión con el webmaster y dar un nuevo recorrido detallado por el sitio web para su revisión puntual.

Mónica R.
Coordinadora, Subcomité de Traducciones.
En servicio

MIEMBROS: Nadia R/Argentina, Mónica R/México, Adriana A/Colombia, Linda A/California

Enlaces con CoDA Mundial: Bárbara D y Florence F

SSC Committee

Service Structure Committee Mission Statement: The Service Structure Committee's function is to serve the will of the Fellowship *and to serve in an advisory capacity* to the CoDA Service Conference, Board of Trustees, and other service entities regarding service structure and the foundation documents. This includes maintaining CoDA fundamental structural documents, including the Fellowship

Service Manual (FSM), the 12 Steps, the 12 Traditions, the 12 Twelve Concepts, the Welcome, the Preamble, and other documents, as directed by the CoDA Service Conference (CSC).

The CoDA Service Structure Committee meets by Zoom each month with the meetings being scheduled for the LAST Tuesday of the month at 7PM

Eastern Time and is always looking for potential members to join the committee. The committee is currently reviewing the SSC Policies and Procedures manual.

SSC resubmitted Motion #1 as required during CoDA Service Conference (CSC) 2021 to change Tradition 11 and it passed with more than the required 75%. It was originally submitted and passed at CSC 2020 as required because any motion to amend these Foundational Documents must receive a minimum of two-thirds (66%) vote to be placed on the next year's CSC agenda for a second vote. At the following year CSC, a three-quarters (75%) vote must be obtained to establish the proposed change.

The post 2021 CSC Fellowship Service Manual (FSM) was recently approved by the Board and should be uploaded to the website before the combined QSR goes out to the Fellowship. SSC thanks our Trusted Servant for her service in making this year's update.

Respectfully submitted:

Members

Judi T., MA

Debbie M., New Brunswick CA
Dave S., PA, Chair

2020-2021 Board Liaisons

Primary - Gail S, NV

Backup - Yaniv S, Israel

Translation Management Committee (TMC)

TMC meets twice a month.

- Regular committee meeting
 - Regular business and planning
- Workgroup meeting
 - Creating and/or improving on our documentation and processes.

The Translation Management Committee (TMC) continues to:

- Manage the legal documentation necessary for CoDA to protect and maintain its intellectual property rights where translation and publication of CoDA materials are concerned
- Respond to and educate the CoDA fellowship's queries about Translation and Publication & Distribution of CoDA copyrighted materials
- Define and refine its procedures and put them in writing.
- Rotate members responding to emails.
- Continues to explore options for electronic publishing while protecting CoDA's copyrights.

TMC:

Meets as a separate workgroup in addition to a formal committee meeting to:

- Create an instructional handbook for committee members
- Compile lists of suggestions for those translating and publishing
- Expand information in the current P&P

We invite those interested in knowing more of what we do. You are welcome to join us for the first half hour of the work group. The work group meets on the last Saturday of the month at 12 pm Eastern Time. Email tmc@coda.org for a zoom link.

We do not translate!

Translations are done by volunteers within each country, with support by TMC.

Support includes necessary legal paperwork, guidelines, suggestions, and electronic documents required for translating.

Requests to Translate and/or Publish & Distribute CoDA materials should be sent to tmc@coda.org.

A Translation Agreement does not give permission to publish; nor does a Publication and Distribution Agreement give permission to translate.

Currently 14 countries have Publishing and Distribution agreements and a further 14 countries are in process of translating and initiating legal requirements.

Training of TMC members is ongoing.

As always, we welcome any people interested in assisting countries to translate and/or publish and distributing CoDA literature to contact us at tmc@coda.org.

We also welcome anyone who is detail and legal document oriented and interested in helping spread the CoDA word throughout the world to join TMC.

Contact us at tmc@coda.org.

Members

Crystal Z – USA – chair

Su E – England

Tatiana K – Russia

Gerry B - Canada

Board Liaison

Katherine T USA

World Connections Committee (WCC)

No report submitted